

CARBONITE SAFE BACKUP PRO

The Carbonite Safe Server Backup Guide for 6.x

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System Requirements

The current version of Carbonite Safe Server Backup is designed to support all editions of each Windows operating system listed below*:

- Windows 7
- Windows Server 2008 R2
- Windows Small Business Server
 2011
- Windows 8
- Windows 8.1
- Windows 10
- Windows Server 2012
- Windows Server 2012 R2
- Windows Server 2016
- Windows Server 2019

*Server core installations are not supported for any version of Windows.

If you are running a 32-bit operating system on Windows 7, 8/8.1 or Windows 10, the latest client version of

CSSB will be 6.5.

If you are running Windows XP, Windows Vista, Windows Server 2003, or Windows Server 2008, the latest client

version of CSSB will be 5.6

Hardware Requirements

Your system must meet the following hardware requirements:

- Dual-core CPU
- 2GB of RAM or higher
- 10GB or more of disk space on the drive where CSSB is installed for CSSB's own program and configuration files.
 - Additionally, every disk that contains data to be backed up must have space for VSS snapshots. This space is known as shadowstorage. At least 10% of each disk should be dedicated to shadowstorage. CSSB will automatically create and assign shadowstorage to meet this requirement. You can read more about shadowstorage in <u>this Knowledge Base</u> <u>article</u>.

Other Requirements

Your system must also meet these other requirements:

- The minimum resolution of your screen should be 1366 x 768.
- Amazon Corretto 8 (or higher) is required for all systems running Windows 7, Windows Server 2008 R2, and higher.
- The language selected in the CSSB Installer and the CSSB program must match the Windows system locale.
- The Remote Registry Service must be enabled before installation.
- The Volume Shadow Copy Service (VSS) must be enabled. Although the Volume Shadow Service is enabled by default, it may have been turned off at some point.
 - To ensure that VSS is running:
 - Right-click the **My Computer** (or **Computer**) icon and choose **Manage** from the pop up menu.
 - Expand the *Services and Applications* tree and locate the **Volume Shadow Copy** Service. If it is not started, change the General Properties to make the *Startup Type* **Automatic**.
- Carbonite Safe Server Backup must be installed and all CSSB operations must be performed as a user with Administrator-level privileges.
- Carbonite Safe Server Backup requires access to TCP Ports 10080 and 10081, which are the default ports used by CSSB for backup and restore operations.
 - Alternate ports can be specified. Please refer to the <u>Global Settings</u> section in this document.
- CSSB depends on the Visual C++ Redistributable. VC++ must be installed and in working order on the system.
 - Errors that reference *MSVCP120.dll* indicate a damaged or corrupted Microsoft VC++ Redistributable. The systems administrator must repair or reinstall VC++ to resolve the errors.

Supported Backup Types

The following types of data can be backed up and restored by Carbonite Safe Server Backup.

- Windows NTFS files and folders
- Windows ReFS files and folders

- Microsoft SQL Server 2005, 2008, 2012, 2014, 2016, 2017, and 2019
- Exchange Server 2003, 2007, 2010, 2013, 2016, and 2019 Databases
- Exchange Server 2010, 2013, 2016, and 2019 Mailboxes
- Exchange Online hosted for Office 365 Mailboxes
- Microsoft SharePoint Server 2007/WSS 3, 2010 and 2013
 - Standalone and single-server SharePoint farm configurations are supported.
 - Multi-server SharePoint farm configurations are not supported.
- Windows System State (including the registry, certificate server, and active directory information)
- MySQL Server 5.x, 8.x versions
- Hyper-V (Windows 2008 R2, 2012, 2016, and 2019)
 - Server core installations are not supported for any version of Windows.
- MailStore Archives
- Bare Metal Image

SQL Server, Exchange Server, SharePoint, and Hyper-V server configurations are automatically discovered by CSSB.

Getting Started

Quick Start

The *Getting Started* section of the Carbonite Safe Server Backup Knowledgebase contains instructions for quickly setting up and starting Carbonite Safe Server Backup. Click <u>here</u> to navigate to the *Getting Started* page.

Installing CSSB and the Cloud Certificate

Carbonite Safe Server Backup uses the *InstallShield* installer and self-extracting .exe files for installation. You can download and install Carbonite Safe Server Backup from your Carbonite Server account. Log into your account on our website and click the **Install Carbonite** button (*on this server*) and follow the on-screen instructions. Once the installation is complete, you will have to download and import the cloud certificate before you can start backing up data. For more information about installing Carbonite Safe Server Backup on your computer, please review our Knowledge Base article on <u>installing Carbonite Safe Server Backup</u>.

The amandabackup / CarboniteUser User

A new Windows user labeled *amandabackup / CarboniteUser* is created during the installation of Carbonite Safe Server Backup. CSSB uses *amandabackup / CarboniteUser* for all backup-related tasks.

For more information about the *amandabackup / CarboniteUser* user, please review our Knowledge Base article on the <u>amandabackup / CarboniteUser user</u>.

Importing the Cloud Certificate

CSSB uses a *cloud certificate* to verify your subscription status. A valid subscription is required to perform backups.

Once CSSB is installed, download the cloud certificate from within your account. After you download the certificate, you can easily import it via the CSSB Enhanced Interface.

- 1. Log into your account as an administrator at https://account.carbonite.com.
- 2. Click Install Carbonite (on this server).
- 3. Within the Dashboard, select the correct operating system and then click the **Download backup** certificate button.
- 4. After you have successfully downloaded the cloud certificate to your computer, click the **Advanced** link in the CSSB Enhanced Interface.
- 5. Within the *Tools* section, click **Import Cloud Certificate** and browse to the location of the cloud certificate on your computer. Once your cloud certificate has been successfully uploaded, you will be ready to perform backup and restore operations to the cloud.

Please refer to our Knowledge Base article on <u>Importing the Cloud Certificate</u> for more detailed information.

Command-Line Installation

CSSB can be installed via the command line. Please refer to our Knowledge Base article on <u>Command Line</u> Installation and Configuration of CSSB.

Terminology

The following terms are used throughout this document.

Backup Types

Carbonite Safe Server Backup supports the backup of many types of data, such as File System, System State, Microsoft SQL Server, and more. These are referred to as backup types. Please refer to the <u>Supported Backup</u> <u>Types</u> section for details. What to back up, when to back it up, how long to keep it, and other such configuration parameters are collectively referred to as a **backup set**. Each backup set has its own unique name, which is chosen by the user, and may only contain one backup type.

For example, you cannot back up an Exchange database and Windows System state in the same backup set. Instead, you must create separate backup sets for each type of backup.

Working with Backup Sets

Backup sets are displayed in the *Backup Dashboard* of the CSSB Enhanced Interface. Clicking a backup set will direct you to the *Backup Details* page, where you can edit a backup set. You can also start a backup right away with the *Backup Now* option.

After clicking Edit Backup Set, you can validate, delete, clone, or disable a backup set.

The following options are available for a backup set:

- Validate It allows you to check whether the essential configuration for the backup set is correct or not. If there are errors during the validation process, it will indicate that CSSB won't be able to use the configuration provided by the user to perform backup/restore operations correctly. Backup set configurations are automatically validated when configurations are saved as well as before any backup run is performed.
- **Delete** It allows you to delete a backup set. Choosing this operation will present the user with the following two options:
 - Delete this backup set, and keep all associated backup data on both disk and cloud
 - Selecting this operation will remove the backup set from CSSB, but all data will be left intact on both local disk and the cloud.
 - A popup will appear to confirm the choice.
 - The backup set can be recovered by running an <u>Import Existing Backup Set</u> operation.
 - Delete this backup set and delete all associated backup data from disk and cloud. This operation may take a long time to complete.
 - Selecting this operation will remove the backup set from CSSB. All data associated with the backup set, on both the local disk and on the cloud, will be deleted.
 - Deletion of data, especially from the cloud, can take a long time. Please be patient.
 - A popup will appear to confirm the choice.

- **Copy** It allows you to create an exact copy of the current backup set. Schedules can be carried over to the cloned backup set at the user's discretion. A cloned backup set can be modified as necessary. Users who wish to create multiple, similar backup sets can use this feature to reduce setup time.
- **Disable** It allows you to disable a backup set. A disabled backup set will not perform scheduled backups but will be eligible for a restore. You can re-enable a disabled backup set at any time, and the backup set will begin honoring the scheduled backups again.

Backup data that is deleted cannot be recovered.

Backup Levels

Full backups, Differential backups, and Incremental backups are the three **backup levels**. Not all backup types will support all three backup levels.

Full backup: This type of backup will back up all the data associated with the backup set.

Differential backup: This type of backup will back up only the data which changed since the last successful full backup.

Incremental backup: This type of backup will back up only the data which changed since the last successful full, differential, or incremental backup.

For more information on different backup levels, refer to What are Incremental and Differential Backups.

Backup Runs

Every time a manual or scheduled backup is performed, a unique entry is created on the *Backup Details* page. Each of these entries is called a **backup run**. Details are displayed for each backup run, including start time, type of backup (full, incremental or differential) and backup size. If successful, a backup run will also have an associated archive of backup data.

In most cases, backup runs can be restored, managed, and deleted independently of other backup runs.

Other operations can also have runs. Restore runs, upload runs, and download runs are also possible.

CSSB Enhanced vs CSSB Classic Interface

Carbonite Safe Server Backup 6.x introduced the Enhanced UI, a streamlined and modern user interface.

In CSSB 6.0, File System, System State, and Bare Metal Image backup sets are supported by the Enhanced UI. In CSSB 6.1, SQL Server, Hyper-V, MailStore and Microsoft Exchange Database backup types are supported. Future releases will add other backup types to the Enhanced UI.

CSSB 6.2 and above supports all backup types in the Enhanced UI. You can update to the latest version of Carbonite by signing into your account and following the instructions in <u>this Knowledge Base article</u> to download and run the installer.

CSSB will use the same user interface as seen in CSSB 5.5 for all other backup types. The 5.5 interface is known as the Classic UI.

CSSB will automatically switch between the Classic and Enhanced UIs based on certain criteria. For additional information, please review the Knowledge Base article for <u>switching between the Enhanced and Classic UI</u>.

Configure Backup Sets

Every backup set for every backup type is configured with the same basic steps. Users select what to back up, where to put the data, when to back up, and how long to keep the backups.

Unless noted, settings for one backup set do not affect other backup sets.

Add New Backup Set

Click the Add New Backup Set button to create a new backup set at any time.

Default Settings

Every backup set comes with default settings that represent the best practice for the average user. These default settings may vary from one backup type to another.

The defaults are the best choice in most situations.

What Would You Like to Back up?

To create a new backup set, launch Carbonite Safe Server Backup. After scanning your computer/server for the first time, you will be presented with recommendations for creating backup sets, based on the data and applications detected on your system.

Select a backup type to proceed to the next step.

Note: Not all backup types will be supported by the new Enhanced User Interface. For additional information about the backup types supported by the Classic User Interface (same UI as in CSSB 5.3), please review <u>this</u> <u>Knowledge Base article</u>.

Backing Up

Once a backup type is chosen, you will be able to configure your backup set. Most backup types allow users to select individual files, folders or databases. If possible for the selected backup type, a folder/file tree will appear and allow you to make granular backup selections. Within the tree, place checkmarks next to the items you wish to back up.

For some backup types (like System State), this type of granular selection is not possible. A list of items to be backed up will be displayed for these backup types instead of a folder/file tree.

After reviewing your backup set details, make sure your register your selection(s). Once the backup set is saved, the backup type is locked and cannot be changed.

Set Your Backup Location

This section controls where backups are stored. It contains two options.

Backup To

Each backup run will save a backup archive to one or more locations, as determined by the selections made in the local and cloud backup locations. The two options are:

- Local Backup Location: The backup archive will be saved to the chosen disk location only. An <u>upload</u> can be scheduled at a later time, if necessary.
- **Cloud Backup Location:** The backup archive will be saved to the chosen cloud storage location only. Please refer to our Knowledge Base article on <u>Limitations of the Backup to Cloud Operation</u> for more detailed information.

Disk Storage

Choose the location on disk where you wish to store your backups. This location can be a local disk, an external disk, or a network location.

By default, *amandabackup / CarboniteUser* user must have access to the selected folder. If the backup involves network storage, additional configuration may be required to grant access to *amandabackup / CarboniteUser*. A different user account can be specified by clicking the link for **Verify access to network location**. Please refer to our Knowledge Base article on <u>How to Use External or Mapped Network Drives with CSSB</u> for more detailed information.

CSSB also supports the use of most NAS devices for storage of local backups. Please refer to our Knowledge Base article on <u>How to Use a NAS Device with CSSB</u> for more detailed information.

Cloud Location

CSSB has data centers in both the United States, Canada and Europe. You can choose the location where your data is stored.

Users may change their cloud location until the backup set is saved. Once the backup set is saved, the cloud location is locked and cannot be changed.

Edit Your Backup Schedule

This section controls when CSSB performs a backup. The default settings are based on our average users' needs.

Every backup level (full, differential, or incremental) requires its own schedule.

Add Custom Schedules

Custom schedules can be created if defaults do not exist. Select **Add Custom Schedule** from the *Schedule Templates* dropdown menu to add a new schedule. All existing schedules in the current backup set will be removed.

Click the **Add Schedule** button to add a new schedule. Keep in mind that a separate schedule is required for each backup level.

Schedule an Upload

The default *Backup to Disk and Cloud* option will upload backups to the cloud immediately after they complete. If it is necessary to upload later, use the Backup to Disk option, then create a custom schedule. An *Upload* checkbox will appear in the *Edit Schedule* dialogue window. Place a check in the box, select a time, and save the schedule. All backups on disk for the current backup set that have not been uploaded will be uploaded at the time specified.

Edit Existing Schedules

Any backup schedule can be edited regardless of whether it is part of a template or a custom schedule. Doubleclick the schedule to bring up the *Edit Schedule* dialogue window.

Delete a Schedule

Click the X icon to the right of any schedule to delete that schedule.

Retention Settings

This section controls how long backups are kept on the disk or in the cloud. Expired backups are purged within 24 hours of expiration.

Backups are only removed by the user defined retention schedule or when manually deleted by a user. Every backup is added to the disk or the cloud without overwriting the previous backups. It is thus important to set a retention policy that suits your needs while also staying within your chosen storage quota.

CSSB allows you to specify a separate retention policy for backups stored on disk and backups stored in the cloud.

While configuring a retention policy, consider the following:

- Importance of older backup data, to ensure that you have access to older files even if those files have been deleted or modified and are not contained in newer backup runs. Past backups also allow for recovery from viruses such as Cryptolocker, which encrypt users' data with unbreakable encryption.
- Free space on disk and/or cloud, to ensure that your backups do not fail due to lack of space.

Retention Types

Users may choose between two types of retention.

Number of Cycles: This option allows users to keep a chosen number of backup cycles. A backup cycle is a full backup plus all associated incremental and differential backups. When a new full backup is completed, excess backup cycles are purged. Please refer to our Knowledge Base article on <u>Number of Successful Full Backups to</u> <u>Retain</u> for more detailed information.

Time Retained: This option allows users to keep backups for a specific period. However, a backup will not be purged if another backup depends on it. In other words, no backup in a cycle will be purged until *all* the backups in that cycle are ready to be purged. This option ensures that you have all the data that is needed to perform a complete restore to any available backup point, but it does mean that backups can be kept longer than their retention setting suggests.

Special Retention Values

CSSB offers two special retention values.

Forever: Change the retention value to **0** (zero) to keep backups forever. A backup set to be kept forever will never expire. It will never be purged automatically, but it can be deleted manually. Remember that backups do not overwrite each other. Please ensure that you have ample space on disk and/or cloud if you choose to keep backups forever.

Retained Until Upload: Only available for disk backup retention, this causes the backup on disk to be deleted immediately after it is uploaded to the cloud. Only backups that have successfully uploaded will be deleted. Set your retention value to **-1** to use the *Retained Until Upload* option.

Advanced Backup Settings

This section controls advanced settings.

Data Encryption

CSSB offers two different types of encryption.

Auto Encryption

Carbonite Safe Server Backup will automatically encrypt your backups on the cloud using AES-128 bit (or better) encryption.

Transfer of your backup data to the cloud is secure using the Transport Layer Security (TLS) protocol.

The encryption itself takes place server-side on the cloud. Local backups will not be encrypted if Auto Encryption is chosen. If encryption of locally-stored backups is required, you must use the *Private Key Encryption* option.

Private Key Encryption

With Private Key Encryption, users create a unique key generated from a passphrase. The encryption key or passphrase is required to restore data.

Private Encryption Keys will encrypt your backups using AES-256 bit encryption. AES-256 bit encryption is trusted worldwide.

If Private Key Encryption is chosen, you are responsible for safe and secure storage of your encryption keys. CSSB does not store your encryption keys or passphrase anywhere. Replacement keys can be created if you remember your passphrase. Replacement keys can be used to decrypt backups.

If you lose your private encryption key and forget your passphrase, neither you nor Carbonite will be able to decrypt your encrypted backup data.

Important Information about Private Key Encryption

There is no way to transfer a key from one system to another for the purposes of continuing backups. Nor can you import an existing key to continue backups.

In all such situations, you must create a new key. If you use the same passphrase, the new key will be identical to the old key. This avoids potential problems where some backups in a backup cycle are encrypted with one key, and some with another.

You may use an existing key to decrypt backups during a restore.

Create a New Private Encryption Key

First, create a personal encryption key. To create the key:

- 1. Within the *Advanced* section, click **Add Private Key with 256-bit encryption**.
- 2. A new window will appear.
- 3. Enter a Key Name. This will be the name of the file stored on disk.
- 4. Choose a passphrase.
 - a. The passphrase must be at least four characters in length.
- 5. Confirm the passphrase.
- 6. Choose a location to save your encryption key to.
 - a. A copy of the key must remain in this location to encrypt your backups.
- 7. Click **OK**. A new window will appear to confirm that the encryption key was created.
- 8. Click **OK** in the new window.
- 9. Save the backup set. All future backups for this backup set, local and cloud, will be encrypted using your Private Encryption Key.
 - a. Past backups, if they exist, are not retroactively encrypted.

Add an Existing Private Encryption Key to a Backup Set

You may use an already-existing Private Encryption Key with other backup sets.

- 1. Within the *Advanced* section, click **Add Private Key with 256-bit encryption**.
- 2. A new window will appear and ask you if you wish to use the existing key.
- 3. Click Enable.
- 4. Save the backup set. All future backups for this backup set, local and cloud, will be encrypted using your Private Encryption Key.
 - a. Past backups, if they exist, are not retroactively encrypted.

Delete an Existing Private Encryption Key

To delete an encryption key:

- 1. Select any backup set for which Private Key Encryption is enabled.
- 2. Navigate to the *Advanced* section of the backup set.
- 3. Click **Delete Private Key**.
- 4. A window will appear to confirm your deletion and warn you that a copy of the key should be kept for decryption purposes.

Existing Private Encryption Keys cannot be modified. To change a key, first delete a key and create a new one.

Compression

Compression makes the backups smaller. A small backup can be uploaded to the cloud much faster than a large one. This can help save network bandwidth and reduce the storage space required for backups.

Compression is ON by default, but it can be turned OFF.

CSSB cannot accurately predict how much any given backup set will compress. Some data, such as text documents and databases, will compress very well. Other data, like most multimedia files, does not compress well.

Bandwidth Throttling

By default, CSSB attempts to transfer data to and from the cloud at the maximum possible speed. In other words, CSSB will use all the bandwidth it can.

Bandwidth throttling allows users to limit the amount of bandwidth used by CSSB. Throttling can be set at a global level (affecting all backup sets) or configured for a specific backup set.

Users may select a maximum bandwidth allotment separately for upload and for download. Also, users may choose to have throttling always apply, or to only apply at certain times.

All throttle speeds are in kilobits per second. A value of 0 means the speed is unlimited.

Throttle by Speed

The *Throttle by Speed* option sets a maximum bandwidth allotment that is always on.

Throttle by Time

This option allows you to throttle only at certain times and on certain days. For example, it is possible to throttle from 8am to 5pm every weekday. Time-based throttling is highly configurable; values can be set in 15-minute increments.

Click the buttons for *Max Upload Rates by date and time* or *Max Download Rates by date and time* to begin configuration. A time table will appear. Select the cells from the time table shown and input the desired value in the *Maximum Rate (kbps)* box. Click **Apply Custom Rate to Selected Slots** to apply the provided value to the selected slots. Please note that configured values take effect only for future data transfers. Any ongoing jobs will continue to use any previously configured values.

For ease of use, CSSB comes with predefined templates for time-based bandwidth throttling. You can choose a template from the *Choose Predefined Template* dropdown. If you wish to modify the template values, you can select the time slots as described above and configure different values.

Custom Scripts

CSSB can run batch scripts before and/or after any given backup. There are strict requirements for batch scripts used in this manner. Please refer to our Knowledge Base article on <u>How to Use Batch Scripts with CSSB</u> for more detailed information.

Email Notification Preferences

An email can be sent to report the status of backups, uploads, downloads, and restores for all backup types, with one exception.

Email notifications will not be sent upon success or failure of any restore of the Bare Metal Image backup type. Emails can be sent for all other operations in the Bare Metal Image backup type.

A SMTP server must be specified. Click the **Configure Email Notifications** link within the *Notifications* panel or navigate to the *Email Notifications* panel at the bottom of the Dashboard to specify SMTP server information. Once configured, email notifications are enabled for all backup sets.

By default, emails are sent only when an operation has failed. Emails can also be sent after a success or a warning.

Backup Details and Requirements

Every backup type has its own requirements. Application and database backups must meet the proper requirements. Some backup types also have special configuration options.

Back Up the Windows File System

Windows File System refers to files and folders stored on local, external, or network disks.

Overview

File System backups have the following properties:

- NTFS and ReFS file systems are supported.
- There are no restrictions on file size.
- Any file of any extension can be backed up. This includes virtual hard disks, such as those used for virtual machines.
- Open, locked, and in-use files can be backed up if files are on a local disk (including external hard drives) and the Volume Shadowcopy Service (VSS) is started.
- Backup of deduplication volumes is supported. However, you must back up the entire drive.
 - You cannot select folders/sub-folders within a deduplication drive.
 - You can **only** select the drive itself.
 - To verify if a deduplication is enabled, run the following PowerShell command: *Get-DedupVolume*.
 - <u>Click here to learn more about this command on Microsoft's Website</u>.
- Backup of mapped network drives is supported.
 - Open, locked, and in-use files will not be backed up.
 - Please refer to our Knowledge Base article on <u>How to Use External or Mapped Network Drives</u> <u>with CSSB</u> for more information.
- Backup of NAS devices is supported.
 - Open, locked, and in-use files will not be backed up.

- Please refer to our Knowledge Base article on <u>How to Use a NAS Device with CSSB</u> for more information.
- CSSB can be used to backup and restore folders that participate in DFS replication topology.
 - CSSB must be installed on the host where the replicated DFS share is configured. CSSB relies on the DFSR VSS Writer for correct functionality of backup and restore operation.
 - Backup and restore of a network shared folder which is a member of a DFS replication group is not supported.
- Junction Point Directories in Windows 7, Server 2008 R2, or higher will not be backed up to ensure that backups do not include the same data multiple times.
 - Please ensure that the source directory is included in your backup set.
 - Please refer to our Knowledge Base article on Up for more information.
- CSSB will automatically exclude all files and folders contained in its own directories from File System Backups.
- CSSB will also exclude files and folders that are dedicated to CSSB's use, even if they are not in the default installation path. Examples include:
 - Folders where local backups are stored will be excluded, so that CSSB will not back up its own backups recursively.
 - Folders chosen as a Restore location, such as the global location chosen in the Advanced menu, so that performing a restore does not cause backup size to balloon.
- Certain system files are automatically excluded from File System backups. These files are included as part of a System State backup.
 - Please refer to our Knowledge Base article on <u>File Types Excluded from File System Backup</u> for more information.

Backup Levels

File System backups support Full, Differential, and Incremental backups.

Special Options

The following special options are available for File System backups.

Exclude Files

Files and folders can be excluded from a File System backup. Exclusions are listed below the file tree.

Click the dropdown menu to see pre-configured exclusion lists, or manually enter a list of files or folders.

Wildcards can be used with exclusions. Wildcards include:

- The asterisk (*), which replaces any number of characters.
- The question mark (?), which replaces a single character.

Exclusions should be separated with a space.

Example

Here is an example list of exclusions: *.PST C:\Folder* *\$Recycle* file?.txt C:\Folder\document.doc.

- The *.PST entry excludes any file with the .PST extension.
- The C:\Folder* entry excludes all files and folders (including subfolders) under C:\Folder\.
- The ***\$Recycle*** entry excludes any file or folder that contains \$Recycle in the path.
- The file?.txt entry excludes any file that has any single character between "file" and ".txt", such as file1.txt or filex.txt. File32.txt would not be excluded.
- The **C:\Folder\document.doc** entry only excludes the single file at C:\Folder\document.doc.

CSSB and Deduplication Volumes in Windows Server 2012 and higher

In CSSB 4.14 and lower

CSSB cannot properly back up deduplication volumes in version 4.14 and lower. Although the backup will complete without an error message, files will not be backed up. The total size of the backup will be far smaller than expected.

In CSSB 5.0

Attempts to back up files and folders on a deduplication volume will fail with an error that deduplication volumes are not supported. You must deselect any files on a deduplication volume and save the backup set.

In CSSB 5.1 and higher

We support Windows native deduplication in Windows Server 2012 and higher.

Requirements

The following requirements must be met for Windows File System backups to function.

- The Volume Shadowcopy Service must be started and functional for open, locked, or in-use files to be backed up.
- The *amandabackup / CarboniteUser* user must have access to the files to be backed up.

• If the files are in a network location, you may instead specify a different user account by clicking the link for **Verify access to network location** (within the Local Backup Location section of the backup set). The account you choose must have access to all the files to be backed up.

Requirements for VSS Snapshots on a SMB3 Network Share

CSSB can take snapshots of files located on network shares configured with the SMB3 protocol. This allows backup of open, in-use, and locked files that exist on these shares.

The following requirements must be met.

- The following backup types allow VSS snapshots of data on a SMB3 network share:
 - File System
 - Microsoft SQL Server
 - Hyper-V (Full backups only)
- The application server on which Carbonite Safe Server Backup is installed and the file server that houses the data must both be running Windows Server 2012 or higher.
- The application server and file server must be joined to the same Active Directory domain.
- The File Server VSS Agent Service role service must be installed on the file server.
- The *amandabackup / CarboniteUser* user (or the user specified by clicking the link for **Verify access to network location**) must be a member of the Backup Operators and Administrators groups on both the application server and file server.
 - The *amandabackup / CarboniteUser* user is granted these roles by default during CSSB installation. If a different user account is specified by clicking the link for **Verify access to network location** (within the *Local Backup Location* section of the backup set), please ensure this user has the correct roles.
 - If *amandabackup / CarboniteUser* (or the user specified by clicking the link for **Verify access to network location**) has been created as a domain user, simply ensure that *amandabackup / CarboniteUser* is a member of both groups on both machines.
 - In some environments, you may have to add *amandabackup / CarboniteUser* (or the user specified by clicking the link for **Verify access to network location**) to the local Backup Operators and Administrators groups instead of using the domain groups.
 - If *amandabackup / CarboniteUser* (or the user specified by clicking the link for **Verify access to network location**) has been created as a local user on the CSSB system and

does not exist on both machines, you must manually create an identical user account on any system where it does not exist.

- Use the same password for all systems.
- Ensure that the user account is a member of the Backup Operators and Administrators groups on all systems.
- The *amandabackup / CarboniteUser* user (or the user specified by clicking the link for **Verify access to network location**) must have read-only or greater access to the file server.
 - It is recommended to give Full Control to this user account.

A snapshot cannot be created if these requirements are not met. If you are attempting a Hyper-V or Microsoft SQL Server backup, the backup will fail immediately without a snapshot.

If you are attempting a File System backup, CSSB will attempt to copy the files even if a snapshot cannot be created. Open, locked, and in-use files will fail to back up, but the backup will progress unless too many files cannot be backed up. Please refer to <u>this Knowledge Base article</u>.

Back Up the Windows System State

Windows System State refers to a collection of several key operating system elements and their files. Backing up the Windows System State is crucial for a successful disaster recovery strategy.

Overview

Windows System State backups have the following properties:

- System State backups will contain the items in the list below (if present on the system). Components that are not installed will not be backed up. For example, if Active Directory is not installed, then Active Directory will not be included in the System State backup:
 - **Boot Files:** For Windows 7 and newer: **SystemRoot\boot** directory (**SystemRoot** is usually **C:\Windows**)
 - Catalog Files: SystemRoot\System32\CatRoot.
 - MachineKeys Files: SystemRoot\System32\Microsoft\Protect* and AllUsersProfile\ApplicationData\Microsoft\Cr ypto\RSA\MachineKeys*, where AllUsersProfile is C:\Documents and Settings\All Users.
 - **Performance Counters**: perf*.dat and perf*.BAK files in C:\Windows\System32 on all Windows versions.
 - WFP Files: All .dll and .exe files that come under Windows File Protection (WFP). Usually the .dll files reside in C:\windows\system32.
 - IIS Metadata File: If IIS is installed (applicable to all Windows versions).

- **Certificate Database** (Applicable to only Windows 2003 server that are Certificate Servers): Files in C:\Windows\System32\certsrv.
- **COM+** registration database.
- **Registry**: System, default, SAM, Security and Software files in **SystemRoot\System32\config** and additional Components and Schema files in 7.
- Active Directory: If Active Directory is installed, backups include the database, log files, and Group Policy Objects (GPOs).
- System State components cannot be chosen individually. System State will always back up all components currently installed on the system.
- Files included in a System State backup are automatically excluded from File System backups. Please refer to our Knowledge Base article on <u>File Types Excluded from File System Backup</u> for more information.

Backup Levels

Windows System State backups are always a full backup. Differential and incremental backups are not supported.

Requirements

The following requirements must be met for Windows System State backups to function.

- System State backups and Microsoft SQL Server backups should not be run simultaneously.
- The Volume Shadowcopy Service must be started.
- System state backups of a Windows Domain controller that holds the Active Directory Certificate Services role may encounter an "Application's Writer is Not Available" error.
 - Please refer to this Microsoft Knowledge Base article to resolve the problem.
- All local volumes attached to the system must be of the NTFS or ReFS file system. If a local volume is of any other file system, the backup will fail.

Back Up a Microsoft SQL Server

A *Microsoft SQL Server* is a database application. It can stand alone or be part of another application.

Overview

Microsoft SQL Server backups have the following properties:

- Microsoft SQL Servers are automatically discovered at backup set creation.
- Individual databases can be selected for backup.

- Only databases are backed up.
 - Other MSSQL files (such as installation files) are not backed up. These files must be included in a File System backup set to back them up.
- Transaction logs are truncated during any full or incremental (log) backup. Transaction logs are not truncated during differential backups.
- Only databases that are in the Mounted state will be backed up.
- System databases are only backed up during full backups. They are skipped during differential and incremental (log) backups.
- Read-only databases are only backed up during full backups. They are skipped during differential and incremental (log) backups.
- Only local databases can be backed up. Backups of databases on another system are not supported.
- New databases will be automatically detected and backed up if all databases are selected for backup.
- Databases that are removed from a Microsoft SQL Server will be automatically removed from the backup if all databases are selected for backup.
- Databases are not automatically added or removed from the backup if individual databases are selected.

Recovery Models

Databases configured with the SIMPLE recovery model, FULL recovery model, and BULK recovery model are supported.

Simple Recovery Model

- The full backup will contain .MDF, .LDF and .NDF (in case of filegroups) files in the backup image.
- The differential backup will contain .LDF files.
- Incremental (Log) backups will be skipped for databases using the Simple Recovery Model.

Full Recovery Model

- The full backup will contain .MDF, .LDF and .NDF (in case of filegroups) files in the backup image.
- The differential backup will contain the changed blocks of the .MDF database file.
- Incremental (Log) backups will contain .TRN files (transaction logs flushed to the disk). These are transactions that have changed since the last backup of any level, be it Full, Differential, or Incremental.

Bulk Recovery Model

• The full backup will contain .MDF, .LDF and .NDF (in case of filegroups) files in the backup image.

- The differential backup will contain the changed blocks of the .MDF database file.
- Incremental (Log) backups will contain .TRN files (transaction logs flushed to the disk). These are transactions that have changed since the last backup of any level, be it Full, Differential, or Incremental.

Backup Levels

Microsoft SQL Server backups support Full, Differential, and Incremental (log) backups.

Special Options

The following special options are available for Microsoft SQL Server backups.

Granting Access to Microsoft SQL Server

CSSB will attempt to automatically grant access to your Microsoft SQL Server instances when you create a Microsoft SQL Server backup set. This access is granted to the *Carboniteuser* or *amandabackup* service account, whichever is applicable in your environment. Access must be granted to all Microsoft SQL Server instances selected for backup. Backups will fail if access is not granted.

If access cannot be granted automatically, an error will appear stating that access was denied. The error will include a link to <u>this Knowledge Base article</u>, and it will also state which of your Microsoft SQL Server instances have denied access.

Follow the steps in the article to grant access.

Checking Access to Microsoft SQL Server

After you save your Microsoft SQL Server backup set, a *Check Access* button will appear below the list of databases on the left side of the screen.

Click this button if you wish to verify that proper access has been granted. For example, you can click this button after granting permissions manually.

An error will appear if access is denied to any of your Microsoft SQL Server instances.

Requirements

The following requirements must be met for Microsoft SQL Server backups to function. Unmet requirements are the most common cause of MSSQL backup failures.

- The *amandabackup / CarboniteUser* user must be added as a SQL server user with enough privileges. Please refer to our Knowledge Base article on <u>Allowing access to Microsoft SQL Server</u> for more information.
- The Volume Shadowcopy Service must be started.
- Microsoft SQL Server and Windows System State backups should not be performed simultaneously.

- The SQL VSS Writer Service must be running at the time of backup. CSSB will attempt to start the service if it is disabled.
- TCP/IP must be enabled for all MSSQL instances to be backed up. TCP/IP settings are controlled in the SQL Server Configuration Manager tool.
- Transaction log-based databases such as Microsoft SQL Server, Exchange, or SharePoint are not intended to be backed up by multiple backup applications.
 - Incremental and differential backups will usually fail if multiple applications are used on the same database.
 - In some cases, incremental and differential backups may not fail outright, but still aren't able to be restored.
 - Please refer to our Knowledge Base article on <u>Databases and Multiple Backup Applications</u> for more information.

CSSB can perform differential backups of SQL Server 2014 databases with memory-optimized tables. However, preview builds of SQL 2014 are not optimized for differential backups.

In CTP2 (Community Technology Preview 2) or earlier, the differential backup will include all data and delta files as though it were a full backup. There will be no reduction in size; a differential is essentially the same thing as a full back up in this circumstance.

SQL 2014 RTM (release-to-manufacturing) is optimized so that differential backups are smaller than full backups in the expected manner.

Please see this Microsoft Blog for more information: <u>Differential Database Backup with Memory-Optimized</u> <u>Tables</u>

Microsoft SharePoint databases can be backed up as if they were Microsoft SQL Server databases. If possible, use the SharePoint backup type to back up SharePoint databases.

Do not back up Microsoft SharePoint databases in more than one backup set. The result is the same as if multiple backup applications were used. Please refer to our Knowledge Base article on <u>Databases and Multiple</u> <u>Backup Applications</u> for more information.

Requirements for VSS Snapshots on a SMB3 Network Share

CSSB can take snapshots of files located on network shares configured with the SMB3 protocol. This allows backup of open, in-use, and locked files that exist on these shares.

The following requirements must be met.

• The following backup types allow VSS snapshots of data on a SMB3 network share:

- File System
- Microsoft SQL Server
- Hyper-V (Full backups only)
- The application server on which Carbonite Safe Server Backup is installed and the file server that houses the data must both be running Windows Server 2012 or higher.
- The application server and file server must be joined to the same Active Directory domain.
- The File Server VSS Agent Service role service must be installed on the file server.
- The *amandabackup / CarboniteUser* user (or the user specified by clicking the link for **Verify access to network location**) must be a member of the Backup Operators and Administrators groups on both the application server and file server.
 - The *amandabackup / CarboniteUser* user is granted these roles by default during CSSB installation. If a different user account is specified by clicking the link for **Verify access to network location**, please ensure this user has the correct roles.
 - If *amandabackup* / *CarboniteUser* (or the user specified by clicking the link for **Verify access to network location**) has been created as a domain user, simply ensure that *amandabackup* / *CarboniteUser* is a member of both groups on both machines.
 - In some environments, you may have to add *amandabackup / CarboniteUser* (or the user specified by clicking the link for Verify access to network location) to the local Backup Operators and Administrators groups instead of using the domain groups.
 - If *amandabackup / CarboniteUser* (or the user specified by clicking the link for **Verify access to network location**) has been created as a local user on the CSSB system and does not exist on both machines, you must manually create an identical user account on any system where it does not exist.
 - Use the same password for all systems.
 - Ensure that the user account is a member of the Backup Operators and Administrators groups on all systems.
- The *amandabackup / CarboniteUser* user (or the user specified by clicking the link for **Verify access to network location**) must have read-only or greater access to the file server.
 - It is recommended to give Full Control to this user account.

A snapshot cannot be created if these requirements are not met. If you are attempting a Hyper-V or Microsoft SQL Server backup, the backup will fail immediately without a snapshot.

If you are attempting a File System backup, CSSB will attempt to copy the files even if a snapshot cannot be created. Open, locked, and in-use files will fail to back up, but the backup will progress unless too many files cannot be backed up. Please refer to <u>this Knowledge Base article</u>.

Back Up a Microsoft Exchange Server Database

A *Microsoft Exchange Server* is an email-based communications server.

Overview

Microsoft Exchange Server backups have the following properties:

- VSS based backups of Store database files (.edb & .stm), transaction logs, and checkpoint files for all the Mounted Storage Groups are performed.
- Mailbox Databases and Public Folder Databases can be backed up.
- New databases will be automatically detected and backed up if all databases are selected for backup.
- Databases that are removed from Exchange will be automatically removed from the backup if all databases are selected for backup.
- Databases are not automatically added or removed from the backup if individual databases are selected.

Backup Levels

Microsoft Exchange Server backups support Full, Differential, and Incremental backups.

- Full Backups contain the Mailbox database (.edb & .stm files), transaction logs, and checkpoint files.
 - After a successful Full Backup, Exchange will purge all committed transaction logs.
 - An event is logged by Exchange in the Windows Application Event Logs when transaction logs are purged.
- Incremental Backups contain the transaction logs only.
 - After a successful Incremental backup, Exchange will purge all committed transaction logs.
 - An event is logged by Exchange in the Windows Application Event Logs when transaction logs are purged.
- Differential Backups contain the transaction logs only.
 - No logs are truncated or purged after a successful Differential backup.

Requirements

The following requirements must be met for Microsoft Exchange Server backups to function.

• Backups for all versions of Exchange except Exchange 2003 have additional dependencies.

- Powershell 2.0 or higher must be installed on the system.
- .NET Framework 4.0 or higher must be installed.
- Use the **Check Dependencies** option in the *Tools* section of the *Advanced* page to verify that these are installed.
- The Volume Shadow Copy service must be started.
- In Windows Small Business Server 2003, the Exchange VSS Writer is *disabled* by default.
 - CSSB will attempt to enable the VSS writer automatically. However, the Microsoft Exchange Information Store service must be restarted manually before backup will work.
 - The writer can be enabled manually by following these instructions in this Microsoft knowledgebase: <u>How to turn on the Exchange writer for the Volume Shadow Copy service in</u> <u>Windows Small Business Server 2003</u>
- The latest Service Packs for Microsoft Exchange must be installed.
- Only Mounted Storage Groups are backed up. Unmounted Storage Groups are not backed up.
- The <u>amandabackup / CarboniteUser user</u> must be assigned to the proper role in the Exchange Security Groups in Exchange 2007 and higher. CSSB will attempt to assign the proper role automatically.
 - These roles are:
 - For Exchange 2007: View Only Organization Management
 - For Exchange 2010 and up: Exchange View-Only Administrators
 - Please follow these steps if the *amandabackup / CarboniteUser* user must be added to the Exchange Security Groups manually.
 - Open "Active Directory Users and Computers"
 - For Exchange 2007: Add the amandabackup / CarboniteUser user to Microsoft Exchange Security Groups > View Only Organization Management
 - For Exchange 2010 and 2013: Add the *amandabackup / CarboniteUser* user to *Microsoft Exchange Security Groups > Exchange View-Only Administrators*
 - The Carbonite Safe Server Backup Services must be restarted after *amandabackup / CarboniteUser* is added to the Exchange Security Groups
 - Click on Advanced > Restarting your Background Service (within the *Help* section) in CSSB User Interface, or restart *Carbonite Server Cloud*

Controller and *Carbonite Server Backup Controller* manually from the Windows Services Panel.

- Circular logging must be disabled within Exchange. Circular logging can interfere with backup operations and is not recommended in a normal production environment:
 - In most cases, you *will not* need to disable Circular logging manually because CSSB will do it automatically.
 - If it is necessary to disable Circular Logging manually, please refer to the Microsoft articles below:
 - Exchange Server 2007: <u>http://technet.microsoft.com/en-us/library/bb331968%28v=exchg.80%29.aspx</u>
 - Exchange Server 2010: <u>http://technet.microsoft.com/en-us/library/dd297937.aspx</u>
- Transaction log-based databases such as Microsoft SQL Server, Exchange, or SharePoint are not intended to be backed up by multiple backup applications.
 - Incremental and differential backups will usually fail if multiple applications are used on the same database.
 - In some cases, incremental and differential backups may not fail outright but still aren't able to be restored.
 - Please refer to our Knowledge Base article on <u>Databases and Multiple Backup Applications</u> for more information.

Back Up a Microsoft SharePoint Server

A *Microsoft SharePoint Server* is a web application framework that integrates intranet, content management, and document management.

Overview

Microsoft SharePoint Server backups have the following properties:

- Standalone and single-server farms are supported. Multi-server farms are not supported.
- The following SharePoint components contained in the SQL database and application web site files are backed up (if present on the system). The components listed below cannot be selected or deselected for backup individually:
 - Configuration and Admin databases
 - Content and configuration data for Web Applications (Eg: C:\Program Files\Microsoft Office Servers\14.0\Data\Office Server\Applications)

- Any third-party databases that are registered with SharePoint
- Shared services databases in SharePoint
- Office Search & Help Search index files
- Other objects, such as Site collection, Web site, List/Document library, Document library folder, Document library file, List item, and Version, are not backed up by a SharePoint backup set.
 - Files such as the SharePoint installation directory, IIS metabase information, Website application pool directory, and so on must be protected by other backup sets.
 - Files, documents, the folders that contain them, and the SharePoint installation directory itself should be backed up as part of a File System backup.
 - IIS metabase information, port configurations, host header, authentication, and other such configuration data is included as part of a System State backup.
 - Please refer to our Knowledge Base article on Applications for more information.

Backup Levels

Microsoft SharePoint Server backups support Full and Differential backups. Incremental (log) backups are not supported.

Requirements

The following requirements must be met for Microsoft SharePoint Server backups to function.

- The Volume Shadow Copy Service must be started.
- The SQL VSS Writer service must be running at the time of backup and recovery. CSSB will attempt to automatically start the SQL VSS Writer service.
- The Windows SharePoint Services VSS Writer service will be registered and started automatically by CSSB.
- The SharePoint VSS writer depends on other VSS writers, such as OSearch and SPSearch. These writers must be enabled and set to automatic start for SharePoint backups to complete successfully.
 - For SharePoint 2010
 - SPSearch4 VSS Writer
 - Enable by starting the SharePoint Foundation Search V4 service.
 - OSearch14 VSS Writer
 - Enable by starting the SharePoint Server Search 14 service.

- For SharePoint 2007
 - OSearch VSS Writer
 - Enable by starting the Office SharePoint Server Search service.
 - SPSearch VSS Writer
 - Enable by starting the Windows SharePoint Services Search service.
- Windows SharePoint Services VSS Writer service must run under the admin app pool account, which is the Network Service account in a basic installation of Windows SharePoint Services.
- Transaction log-based databases such as Microsoft SQL Server, Exchange, or SharePoint are not intended to be backed up by multiple backup applications.
 - Incremental and differential backups will usually fail if multiple applications are used on the same database.
 - In some cases, incremental and differential backups will not fail, but cannot be restored.
 - Please refer to our Knowledge Base article on <u>Databases and Multiple Backup Applications</u> for more information.

Special Requirement for WSS 3.0

The default installation of Windows SharePoint Services 3 instances will use the Windows Internal Database (MICROSOFT##SSEE), which is run under the "Network Service" system account.

In these cases, the "Network Service" account must have Full Control permissions to the "misc" directory found in the folder where you installed CSSB.

By default, the misc directory is located here:

• For Windows Server 2008 R2 and higher: C:\ProgramData\Carbonite\Carbonite Server Backup(x64)\misc\

Microsoft SharePoint databases can be backed up as if they were Microsoft SQL Server databases. If possible, use the SharePoint backup type to back up SharePoint databases.

Do not back up Microsoft SharePoint databases in more than one backup set. The result is the same as if multiple backup applications were used. Please refer to our Knowledge Base article on <u>Databases and Multiple</u> <u>Backup Applications</u> for more information.

Back Up a MySQL Server

MySQL Server is a database application.

Overview

MySQL Server backups have the following properties:

- Logical backups are performed using the mysqldump utility.
- Individual databases within a MySQL server can be selected for backup.
- If a single database is selected, specific tables within that database can be backed up.
 - Create multiple MySQL backup sets if specific tables from multiple databases should be backed up.
- Backups can be taken of local MySQL servers or remote MySQL servers located on another machine.
- MySQL Servers, unlike other databases, are not automatically discovered by CSSB. As a result, the MySQL Server backup type will always be an available option when creating a new backup set.

Backup Levels

MySQL Server backups are always Full backups. Differential and Incremental backups are not supported.

Special Options

The following special options are available for MySQL Server backups.

Discovery

MySQL Servers are not automatically discovered. Information about the server must be provided for a connection to be established and a backup taken.

- *MySQL User:* Enter the username of a MySQL user with enough access to take the MySQL Server backup.
- *Password:* Enter the password for the MySQL User.
- *MySQL Server:* Enter the IP address of your MySQL Server. A "localhost" value refers to the local machine.
- *Port:* Enter the port on which MySQL is listening.
- *"mysqldump" parameters:* Additional parameters can be passed to the mysqldump utility. Enter them here if they are needed.
- *Path to mysql.exe: Browse to the location where mysql.exe and mysqldump.exe are located.

The following defaults are assumed:

- MySQL Server: localhost
- *Port:* 3306
- "mysqldump" Parameters: --lock-all-tables
These defaults work for most MySQL instances. Two common exceptions are listed below:

- If the MySQL instance uses a socket file for connection instead of a port, please leave the Port field blank.
- MySQL instances that use the INNODB storage engine may find that replacing the *--lock-all-tables* parameter with the *--single-transaction* parameter can result in increased performance and lower CPU usage.

Once configured, click the Discover button to connect to the MySQL server. A list of databases and tables will appear.

Estimate Size

The Estimate Size button is not available for MySQL backups.

Requirements

The following requirements must be met for MySQL Server backups to function.

- The MySQL user specified in the Discovery section must have enough privileges to perform backup and restore. The minimum set of privileges are:
 - For backup:
 - LOCK TABLES, SELECT, FILE, RELOAD, SUPER, UPDATE, TRIGGER, SHOW VIEW
 - For restore:
 - CREATE, DROP, INDEX, SHUTDOWN, INSERT, ALTER, UPDATE, TRIGGER, SUPER, REPLICATION CLIENT, CREATE VIEW
- MySQL client utilities (*mysqldump* and *mysql*) must be installed on the CSSB machine, and the MySQL client version must be compatible with MySQL server.

Back Up Hyper-V

Hyper-V is Microsoft's virtualization host. It allows users to create, run, and manage virtual machines.

Overview

Hyper-V backups have the following properties:

- Windows "Core" Servers running Hyper-V are not supported.
- Individual Virtual Machines may be selected for backup.
 - All virtual hard disk files associated with the virtual machine will be displayed. However, you cannot choose individual VHD files. If you select one VHD within a virtual machine, all VHD files will be automatically selected.

- The Initial Store (InitialStore.xml) is always backed up and will not appear in the "Backing Up" list.
- VMs are backed up by one of two methods.
 - The "Child VM Snapshot" method uses the Volume Shadowcopy Service (VSS) inside a child VM. This allows the VM to be backed up without forcing it into a saved state.
 - This is the default backup method. If a Child VM Snapshot cannot be taken, a Saved State backup is taken instead.
 - Child VM Snapshot backups have additional requirements, as outlined below.
 - The "Saved State" method briefly places each VM into a saved state so that a snapshot can be taken. Once the snapshot is taken, the VM is returned to its previous state.
 - This method is used if the Child VM Snapshot method cannot be performed.
- New VMs will be automatically detected and backed up if all VMs are selected for backup.
- VMs that are removed from Hyper-V will be automatically removed from the backup if all VMs are selected for backup.
- VMs are not automatically added or removed from the backup if individual VMs are selected.
- Virtual hard disk files located on network shares can only be backed up if they are on a SMB3 network share. VHD files on other network shares cannot be backed up.
- If the guest VM is running Microsoft SQL Server, Exchange, or SharePoint, then transaction logs for those databases will be truncated when a Hyper-V backup occurs.
 - Truncation will occur as a part of both Full and Incremental backups.
 - Truncation will occur during both Saved State and Child Snapshot backups.
 - In short, truncation will occur during any Hyper-V backup. This can affect the ability to perform backups of these databases from within the guest VM.
 - Users should take care when performing backups of their MSSQL, Exchange, and SharePoint databases from within the guest VM if they are performing backups from the Hyper-V host.
 - The Hyper-V backup, because it truncates the transaction logs, will cause incremental and/or differential backups of MSSQL, Exchange, and SharePoint to fail as described in Databases and Multiple Backup Applications.

Backup Levels

Hyper-V backups support Full backups on Windows Server 2008 R2 and higher.

Incremental backups are supported on Windows Server 2008 R2 and higher.

Differential backups are not supported on any platform.

Special Options

The following special options are available for Hyper-V backups:

• *Back up a running VM only if its hot backup can be performed* is a special option designed to keep VMs running smoothly during backup.

If enabled, CSSB will skip backup of a running VM if a "Child VM Snapshot" backup cannot be performed.

Requirements

The following requirements must be met for Hyper-V backups to function.

- The Hyper-V VSS Writer must be started.
- Cluster Shared Volumes are not supported.
- Restore of Hyper-V virtual machines and Host Configuration must be done to the *same* version of Windows as took the backup.
 - For example, if the original Hyper-V backup was taken on Windows Server 2008 R2, the restore must be done to Windows Server 2008 R2.
- CSSB will automatically install and start the Carbonite Server Hyper-V Service on 64-bit systems running Hyper-V when CSSB 4.14 or higher is installed.
 - This includes upgrades from previous versions.
 - This service allows CSSB to take and maintain incremental backups for Hyper-V. Any interruption will cause incremental backups to fail, as described below.
 - The Carbonite Server Hyper-V Service must be running at the time of the most recent successful full backup. If it was not running at that time, attempts to perform incremental backups will fail.
 - If the service is stopped, restarted, or suffers any interruption after the full backup, subsequent incremental backups will fail until a new full backup is performed.
 - The errors associated with these failures will prompt the user to run a new full backup.
- If there are multiple Hyper-V backup sets on the system, they can be run simultaneously.
 - However, the backups should be started at least one minute apart to allow time for VSS Snapshot creation.
 - A virtual machine should not be backed up in more than one backup set.

Additional Requirements for Child VM Snapshot backups

The following requirements must be met for Child VM Snapshot backups to function.

- Backup (volume snapshot) Integration Service must be installed and running on the child VM.
 - The service name is *Hyper-V Volume Shadow Copy Requestor*.
- The child VM must be in the running state. VMs that are not running always use the Saved State backup method.
- The Snapshot File Location for the VM must be located on the same volume in the host operating system as the VHD files.
 - Example: If the VHD files are on C:\, the Snapshot File Location must be on C:\
- All volumes in the child VM must be basic disks. Dynamic disks are not supported by the Child VM Snapshot method.
- All disks in the child VM must use a file system that supports snapshots, such as NTFS or ReFS.

Requirements for VSS Snapshots on a SMB3 Network Share

CSSB can take snapshots of files located on network shares configured with the SMB3 protocol. This allows backup of open, in-use, and locked files that exist on these shares.

The following requirements must be met.

- The following backup types allow VSS snapshots of data on a SMB3 network share:
 - File System
 - Microsoft SQL Server
 - Hyper-V (Full backups only)
- The application server on which Carbonite Safe Server Backup is installed and the file server that houses the data must both be running Windows Server 2012 or higher.
- The application server and file server must be joined to the same Active Directory domain.
- The File Server VSS Agent Service role service must be installed on the file server.
- The *amandabackup / CarboniteUser* user (or the user specified by clicking the link for **Verify access to network location**) must be a member of the Backup Operators and Administrators groups on both the application server and file server.
 - The *amandabackup / CarboniteUser* user is granted these roles by default during CSSB installation. If a different user account is specified in **Tools; Network Location**, please ensure this user has the correct roles.

- If *amandabackup / CarboniteUser* (or the user specified by clicking the link for **Verify access to network location**) has been created as a domain user, simply ensure that *amandabackup / CarboniteUser* is a member of both groups on both machines.
 - In some environments, you may have to add *amandabackup / CarboniteUser* (or the user specified by clicking the link for Verify access to network location) to the local Backup Operators and Administrators groups instead of using the domain groups.
- If *amandabackup / CarboniteUser* (or the user specified by clicking the link for **Verify access to network location**) has been created as a local user on the CSSB system and does not exist on both machines, you must manually create an identical user account on any system where it does not exist.
 - Use the same password for all systems.
 - Ensure that the user account is a member of the Backup Operators and Administrators groups on all systems.
- The *amandabackup / CarboniteUser* user (or the user specified by clicking the link for **Verify access to network location**) must have read-only or greater access to the file server.
 - It is recommended to give Full Control to this user account.

A snapshot cannot be created if these requirements are not met. If you are attempting a Hyper-V or Microsoft SQL Server backup, the backup will fail immediately without a snapshot.

If you are attempting a File System backup, CSSB will attempt to copy the files even if a snapshot cannot be created. Open, locked, and in-use files will fail to back up, but the backup will progress unless too many files cannot be backed up. Please refer to <u>this Knowledge Base article</u>.

Back Up Exchange Local Mailboxes

An *Exchange Local Mailbox* backup allows users to select one or more mailboxes from a local Exchange server for backup and restore, including an individual mailbox.

An Exchange Local Mailbox backup is intended to supplement an Exchange Database backup; not replace it. Transaction logs are only purged as part of an Exchange Database backup, which is also superior for disaster recovery purposes. Perform both an Exchange Local Mailbox backup and an Exchange Database backup for best results.

Overview

Exchange Local Mailbox backups have the following properties:

• Once user credentials are supplied, CSSB will automatically discover and display all available mailboxes.

- Users may select all mailboxes or individual mailboxes for backup and restore.
- Emails, Calendars, Contacts, Contact Groups, and Tasks will be backed up.
 - Attendees and attachments are not included in Calendar backups.
- Items in the Junk folder will not be backed up.
- Items in Resource mailboxes will not be backed up.
- Items in Equipment mailboxes will not be backed up.
- Items in Public Contact Groups will not be backed up.
- New mailboxes will be automatically added to the next full backup if *all* mailboxes are selected. New Mailboxes will not appear in incremental backups until the full backup is complete.
- Mailboxes that are removed from Exchange will be automatically removed from the backup if *all* mailboxes are selected.
- Mailboxes are not automatically added or removed from the backup if individual mailboxes are selected.
- Transaction logs are *not* purged as part of an Exchange Local Mailbox backup. Add an Exchange Database backup set to manage the Exchange transaction logs.

Backup Levels

Exchange Local Mailbox backups support Full and Incremental backups. Differential backups are not supported.

Requirements

The following requirements must be met for Exchange Local Mailbox backups to function.

- CSSB will attempt to use Exchange Autodiscovery to detect and connect to the Exchange server.
 - Autodiscovery must be configured and accessible from the system for automatic detection of your Exchange server.
 - Microsoft provides a free tool to test Autodiscovery at https://testconnectivity.microsoft.com.
 - CSSB attempts the Autodiscovery URL methods, which are included in the above test.
 - Only the URL test results are relevant. CSSB cannot connect to Exchange if the URL tests fail.
 - CSSB cannot connect to Autodiscover via the "HTTP redirect" or "DNS SRV redirect" methods.
 - If Autodiscovery fails, you will be prompted to enter the URL of your Exchange server.

- Please refer to this Knowledge Base article on how to find your Exchange Server URL.
- Either Autodiscovery must work or you must supply the correct Exchange URL. CSSB cannot connect to Exchange without this information.
- Only local Exchange servers are supported. To back up Exchange Online, use the Exchange Online Mailbox backup type instead.
- The system must have Exchange 2010 or Exchange 2013 installed. Exchange 2007 and earlier are not supported.
- The most recent service packs for Exchange and Windows must be installed.
 - For example, Exchange 2010 Service Pack 3 is available. Therefore Exchange 2010 running Service Pack 2 is not supported.
- An administrator account must be specified within CSSB. The username must be in the User Principal Name (UPN) or email format, such as UserName@Domain. For example, Admin@company.com and username@company.onmicrosoft.com are both in the correct format.
 - For all Exchange versions, the Exchange Impersonation right must be granted to this administrator account. CSSB will attempt to add the Impersonation right automatically.
 - For Exchange 2013, sometimes the mailboxes will not be discovered and displayed after the account is specified. If this occurs, grant the eDiscovery permission to the administrator account.
 - Please see http://technet.microsoft.com/en-us/library/dd298059(v=exchg.150).aspx

Back Up Exchange Online hosted for Office 365

An *Exchange Online hosted for Office 365* backup allows users to select one or more mailboxes from an Exchange Online server for backup and restore, including an individual mailbox. Exchange Online is part of Microsoft Office 365.

An Exchange Online hosted for Office 365 backup is the only way to back up and restore Exchange Online with CSSB. The Exchange Database and Exchange Local Mailbox backup types cannot access Exchange Online.

Overview

Backups of Exchange Online hosted for Office 365 have the following properties:

- Once user credentials are supplied, CSSB will automatically discover and display all available mailboxes.
- Users may select all mailboxes or individual mailboxes for backup and restore.
- Emails, Calendars, Contacts, Contact Groups, and Tasks will be backed up.
 - Attendees and attachments are not included in Calendar backups.

- Items in the Junk folder will not be backed up.
- Items in Resource mailboxes will not be backed up.
- Items in Equipment mailboxes will not be backed up.
- Items in Public Contact Groups will not be backed up.
- New mailboxes will be automatically added to the next full backup if *all* mailboxes are selected. New Mailboxes will not appear in incremental backups until the full backup is complete.
- Mailboxes that are removed from Exchange will be automatically removed from the backup if *all* mailboxes are selected.
- Mailboxes are not automatically added or removed from the backup if individual mailboxes are selected.

Backup Levels

Exchange Online hosted for Office 365 backups support Full and Incremental backups. Differential backups are not supported.

Requirements

The following requirements must be met for Exchange Online Mailbox backups to be performed:

- An administrator account must be specified within CSSB. This user must have the Global Administrator role. The username must be in the UPN (User Principal Name) or email format, such as UserName@Domain.
 - For example, <u>Admin@company.com</u> and <u>username@company.onmicrosoft.com</u> are both in the correct format.
- The Exchange Impersonation right must be granted to this administrator account. CSSB will attempt to add the Impersonation right automatically.
 - This right can be granted to an account from the Admin page in the Office 365 portal.
- The Exchange Discovery Management role must be granted to this administrator account.
 - This role can be granted to an account from the Admin page in the Office 365 portal.
- CSSB uses Exchange Autodiscovery to detect and connect to the Exchange server. The Autodiscovery connection attempt is made based on the administrator account provided.
 - If Autodiscovery fails, CSSB cannot connect to Exchange Online.
 - Microsoft provides a free tool to test Autodiscovery at <u>https://testconnectivity.microsoft.com</u>.
 - It is not necessary to pass a specific test. CSSB can connect to Exchange Online using the URL, DNS SRV redirect, and HTTP redirect methods.

Back Up a MailStore Archive

<u>MailStore</u> is a Carbonite-owned company that specializes in email archiving. Carbonite Safe Server Backup can back up and restoring Mailstore archives.

Overview

MailStore backups have the following properties:

- MailStore installations are automatically discovered and the MailStore backup type will be available when creating a new backup set.
- MailStore archive components will be listed on the *Backup* page.
 - Individual components cannot be added or removed from backup. For example, one cannot choose to remove the Master Database component from the backup set.

Backup Levels

MailStore backups support Full, Differential, and Incremental backups.

Requirements

- The MailStore VSS Writer must be installed, running, and functioning correctly.
- MailStore archives that are stored in a network location cannot be backed up.

Back Up a Bare Metal Image

A *Bare Metal Image* backup allows for the restore of an entire system to a similar or dissimilar hardware. They are highly useful for migrations and disaster recovery.

Overview

Bare Metal Image backups have the following properties:

- Bare Metal backups are only available with certain Server plans.
 - If a user downgrades from a plan that supports Bare Metal Image backups to a plan without it:
 - Bare Metal Image backups will fail with an error that *Bare Metal Image backups are not supported by your subscription.*
 - The backup images on disk and/or cloud will *not* be automatically deleted.
- Only entire volumes can be selected for backup, but it is possible to restore individual files and folders.
- Exchange, Microsoft SQL Server, and SharePoint databases are not included in Bare Metal Image backups.

- A separate backup set will be automatically created for each of these applications, if that application exists on a drive that is selected for Bare Metal Image backup.
 - Please refer to the *Bare Metal Suite* section of <u>this Knowledge Base article</u> for more information.
- All other data types, such as MySQL, MailStore, and Hyper-V are included in the Bare Metal Image backup set.
- Only one Bare Metal Image backup set can be created per system.
 - If another Bare Metal Image backup set is imported using the instructions in <u>Importing Existing</u> <u>Backup Sets</u>, and a Bare Metal backup set already exists, you must choose which backup set remains enabled.
 - You will be asked which backup set you wish to enable.
 - All other Bare Metal Image backup sets will be disabled automatically.
- New volumes added to the system will not be automatically selected for backup.
- Disks that contain LVM and LDM partitions are not supported and cannot be backed up or restored.
 - Attempts to back up or restore these disks will fail. The error will specify that LVM and LDM disks cannot be backed up or restored.
- Backup and restore of ReFS volumes on Windows Server 2016 are not supported.
 - All attempts to back up ReFS volumes on Windows Server 2016 will fail with a generic error that the volume is not supported. The error will not specifically call out that the volume is ReFS.
 - Backup and restore of ReFS volumes is supported on all other versions of Windows with ReFS support.

Backup Levels

Bare Metal Image backups support Full and Incremental backups. Differential backups are not supported.

Note: The size of the Incremental backups is directly related to the number of files within the backup. The more files there are, the larger the incremental backups.

Special Options

Bare Metal Image backup sets behave quite differently from other backup sets. There are several new options and a few restrictions that apply only to Bare Metal Image backup sets.

• The option to backup to cloud only, without saving to disk first, is not available for Bare Metal Image backups.

- You can still upload the backups to cloud with an *Upload from Disk* schedule, or by using the *Backup to Disk and Cloud* option, just like any other backup type.
- The disk storage location must meet certain requirements, as noted below.
- A *Recovery Media* is required to perform a complete Bare Metal Image restore.
 - You will be prompted to create your Recovery Media when you save your Bare Metal Image backup set for the first time.
- A Bare Metal Image backup is always compressed. All compression options are disabled.
- Bare Metal Image backups on disk cannot be encrypted at this time, even if Private Key Encryption is used.
 - Both automatic and Private Key Encryption will work for backups that are uploaded to the cloud.

Requirements

The following requirements must be met for Bare Metal Image backups to function:

- BMI backups and restores cannot be performed on any 32-bit hardware, regardless of the version of Windows. However, you can take BMI backups on a Virtual Machine that is emulating 32-bit hardware, so long as the physical VM host machine has 64-bit hardware.
 - The Windows Operating System itself can be 32-bit, unless it is Windows XP or Windows Server 2003.
 - For Example:
 - A 32-bit Windows Server 2008 R2 system with 32-bit hardware cannot perform a BMI backup or restore, because the hardware is 32-bit.
 - However, a 32-bit Windows Server 2008 R2 system installed on 64-bit hardware will be able to perform BMI backups and restores. The bit-level of Windows does not matter for Server 2008 R2.
 - On Windows XP and Server 2003, BMI backups will not function if the Windows Operating System itself is 32-bit.
 - For Example:
 - A 32-bit Windows Server 2003 system on a 64-bit hardware cannot take BMI backups, even though the hardware is 64-bit.
- The chosen disk storage location must meet these requirements.
 - The path to the disk storage location must not be longer than 45 characters.

- The disk storage location cannot be on a volume you have chosen to back up as part of a Bare Metal Image backup.
 - For example, if you are backing up the C:\ drive, you cannot choose a disk storage location anywhere on the C:\ drive.
 - Network storage locations and external disks are recommended storage for Bare Metal Image backups.
- Additional software is automatically installed when a Bare Metal Image backup set is saved for the first time. This process usually only takes a few minutes.
 - If the installation of this additional software is canceled, interrupted, or fails, Bare Metal Image backups will not function.
- A minimum of 2GB of memory is required for backup and restore for Bare Metal Image backups.
 - However, this requirement increases according to the number of files in the backup and the number of incremental backups between full backups.
 - Please refer to the *Best Practices* section of <u>this Knowledge Base article</u> for more information on memory and performance of Bare Metal Image backups.
- Windows must be running the English or German language pack. Core functionality, such as creating Recovery Media may fail if any other language is used.
- Bare Metal Image backups cannot back up volumes whose volume name include parentheses.
 - For example, if your volume name is "OS (Windows Server 2012)", backups will fail.
 - The error message may include one or both error codes:

i.ZWC_INVALID_BACKUP_COMPONENT

ii.ZWC_MSSQL_BACKUP_LIST_CONTAIN_INVALID_DB

- To back up these volumes, you must remove the parentheses from your volume names.
- BMI backups cannot function on a system that has enabled the Federal Information Processing Standard (FIPS) setting.
 - This only applies to BMI backups. All other backup types work on FIPS-enabled systems.
 - FIPS is a compliance setting targeted at government facilities as described here: <u>https://technet.microsoft.com/en-us/library/cc180745.aspx</u>.
 - While FIPS is enabled, the additional software required for BMI backups cannot be installed.

- An event will be logged. It calls out FIPS as the reason.
 - Service cannot be started. System.InvalidOperationException: This implementation is not part of the Windows Platform FIPS validated cryptographic algorithms.
- Do not temporarily disable FIPS to install the Bare Metal Image software.
 - Bare Metal Backup and Restore of FIPS-enabled system is not supported.
 - If FIPS cannot be permanently disabled, you must back up with other backup types.
- Bitlocker encrypted volumes are supported in CSSB 6.0 and higher.
 - However, volumes with any other type of full-disk encryption, such as DiskCryptor, cannot be backed up.
 - They will be visible and can be selected. However, all attempts to back up these disks will fail.
- Backup deduplication volumes is supported. However, only full bare metal recovery is possible. You cannot perform a Files/Folders restore of optimized files on a deduplicated volume.
- You cannot select network locations for BMI backup.

Note: There is no fixed size requirement for the recovery media target device. In many cases, a USB thumb drive as small as 512 MB may be enough. However, the exact size depends upon the options chosen during the creation of the recovery media. For example, adding device drivers increases the size of the recovery media. The recovery media creation wizard will inform you if the chosen target device is too small.

For additional information about performing a Bare Metal Image backup, backup best practices, and creating a recovery media, please refer to <u>this Knowledge Base article</u>.

Restore Details and Requirements

There are some considerations to take when restoring from Carbonite Safe Server Backup.

Effects of Retention on Restore

Any backup that is set to be purged by retention will still be purged, even if that backup is currently involved in a restore. Users who stick to the default retention of 2 (or more) backup cycles are unlikely to encounter this scenario. Users who set their retention are far more likely to encounter it.

To avoid purging backups mid-restore, you can <u>edit your backup schedule</u> in the backup set settings or <u>update</u> <u>the retention</u> of the relevant backups in the History section.

Restore Requirements

The following requirements must be met for all restores regardless of whether the target is the original machine or an alternate machine:

- The *amandabackup / CarboniteUser* user must have full access to the folder where the backups are stored.
- For cloud backups, this is the chosen Download Folder.
- For local backups, this is the folder where backups are stored on the disk.
- If the backups are stored in a network location, amandabackup / CarboniteUser (or the user account specified by clicking the link for Verify access to network location) must have access to the network folder. Please refer to our Knowledge Base article on <u>How to Use External or Mapped Network Drives</u> with CSSB for more information.
- Likewise, the *amandabackup / CarboniteUser* user must have full access to the folder(s) to which the backups are being restored.

Additional Requirements for All Restores to an Alternate Machine

Backups can be restored from one machine to another. Restores to an alternate machine are most frequently performed for testing purposes or as a part of disaster recovery scenario where the original machine is no longer accessible.

When restoring to another machine, the following steps must be performed before the restore can begin.

- Install CSSB on the new machine.
- Import the cloud certificate.
- Import Existing Backup Sets

Additional Requirements for Application Restores

Restores to an alternate machine of applications or databases, such as Hyper-V or Microsoft SQL Server, frequently have additional requirements that must be met. Please refer to the restore section that corresponds to the application or database for more information about application restores.

Special *metadata* is stored for every backup run. The metadata is known as the **backup catalog** and includes information about when a backup was taken, what is inside the backup, what backup level it is, and much more.

When restoring to an alternate machine, the backup catalogs must be restored before the data can be restored.

The **Import Existing Backup Sets** operation scans for backup runs available on disk or cloud and restores the backup catalog. This rebuilds the backup set(s) to which the backups belong and includes the backup set configuration, the Restore page, and other pertinent information.

You can Import Existing Backup Sets from backups on disk or cloud.

Import Existing Backup Sets

- 1. Install CSSB and import the cloud certificate.
- 2. Navigate to the *Advanced* page, and within the *Tools* section click the **Import Existing Backup Sets** link.
- 3. On the next screen that appears, you will have the option of selecting a local copy of your backup set or a copy in the cloud for import.
- 4. After making your selection, enter information about the backups you wish to recover and click **Import Backup Set**.
- 5. CSSB will scan for valid backups using the information you have provided. This process can take a long time to complete.
- 6. When prompted, close and restart the CSSB Enhanced Interface to complete the *Import Existing Backup Sets* process.
- 7. All functions, including reports and data restores, will be available for the backups and backup sets.

Backup sets can only be imported if the backup set does not already exist on the system. If it is necessary to import existing backup sets for a backup set that already exists, please delete the existing backup set before you begin.

Import Existing Backup Sets from Cloud

When importing existing backup sets from the cloud, CSSB must search your cloud backups and download the backup set information. The actual backups themselves are not downloaded. Only backup sets that match the criteria below will be restored.

- 1. To import backup sets from the cloud, select the option for *Cloud*.
- 2. A *Selecting your cloud backup set for import* page will appear. Carbonite will automatically start scanning your servers for all backup sets in the cloud.
- 3. Within this screen, specify information for the following fields:
 - Which server contains the backup set? This field refers to the host name of the original computer, without the domain name (if any). For instance, if your original computer's host name was *myexchangeserver.xyz.com*, the host name will be listed as *myexchangeserver*.
 - A drop down menu will allow you to select a host name whose backup sets you would like to import.
 - Selecting *all servers* from the drop down menu will import backup sets for all servers.

- Which backup set would you like to import? This field refers to the name of the backup set on the original computer when the backup was performed.
 - A drop down menu will allow you to select the backup set you would like to import.
 - Selecting *all backups* from the drop down menu will import all backup sets.

Note: To speed up the import process, select the server and the backup set(s) you would like to access.

4. After making your selections, click Import Backup Set to start the import process.

Import Existing Backup Sets from Local Directory

You can import backup sets for backups kept on a local disk. If you have many backups on the local disk, filter them using the fields for *Which server contains the backup set* and *Which backup set would you like to import* to speed up the *Import Existing Backup Sets* process.

- 1. To import backup sets from the local directory, select the option for *Local*.
- 2. A Selecting your local backup set for import page will appear.
- 3. Within this screen, specify information for the following fields:
 - Where are your backups located? This field refers to the directory in which the local backups are stored. Click Browse to navigate to the backup data location.
 - Which server contains the backup set? This field refers to the host name of the original computer, without the domain name (if any). For instance, if your original computer's host name was *myexchangeserver.xyz.com*, the host name will be listed as *myexchangeserver*.
 - A drop down menu will allow you to select a host name whose backup sets you would like to import.
 - Selecting *all servers* from the drop down menu will import backup sets for all servers.
 - Which backup set would you like to import? This field refers to the name of the backup set on the original computer when the backup was performed.
 - A drop down menu will allow you to select the backup set you would like to import.
 - Selecting *all backups* from the drop down menu will import all backup sets.

Note: To speed up the import process, select the server and the backup set(s) you would like to access.

4. After making your selections, click **Import Backup Set** to start the import process.

Backups on disk will always be used if they are available and accessible. The restore process will automatically download the backups from the cloud if the disk backups are not available.

Choose Your Restore Point

After navigating to the *Restore* page and selecting the backup set you would like to restore, CSSB will default to the most recent backup run. This is the **restore point**. However, you can click **Select a different backup run** to choose other available runs for restore.

If you opt to select a different backup run, you will be presented with a calendar-like window, showing dates and times when a backup run took place. After making your selection, click **Select Backup Run** to restore the latest version of data, as of the selected Restore Point, that is contained within any full, differential, or incremental backup in the backup cycle. This option eliminates the need to perform multiple restores to get the latest data. It is not necessary to restore from the full backup, and then the first incremental, and then the second incremental, and so on.

Select Data to Restore

After selecting your backup set from the *Restore* page, data can be selected for restore in three ways:

Restore All

The *All items in this backup* option selects all data at the chosen Restore Point for restore. It is the default selection.

Restore Select

The *Select items in this backup set* option allows users to select some data for restore instead of all data. This option will only appear if it is supported by the current backup type.

Within the *Browse* tab, a file tree will be displayed for File System backups. A list or summary will be displayed for databases, applications, and for any backup of any type that was taken before Carbonite Safe Server Backup version 4.12.

Place checkmarks next to the items that should be restored. Items that are selected will be restored. Items that are not selected will not be restored.

Search

The *Search* tab allows users to search for individual files, folders, or databases. The Search button will only appear if it is supported by the type of backup you have selected for restore.

You may select multiple items in the Search window, but the Search option is best when selecting a small number of items for restore. If you need to restore many items, consider using the *Browse* tab instead.

Versions

If multiple versions of an item are backed up, an expandable symbol (>) will appear next to the item. Click it to expand the list of versions.

By default, the *Latest* version of the matching items will be shown from all backup runs. You can filter your version results from the *from* dropdown near the middle of the Search window.

Download Size During Restore Select and Search

It is uncommon for CSSB to require an entire backup to be downloaded for a selective restore. The sole exception is for Bare Metal Image backups, which *always* require the entire backup to be present on disk before the restore can begin, even for selective restores. Total restores of all data in a backup require the entire archive, of course.

All CSSB backups are packaged into an archive file, much like a zip file. When performing a Selective Restore from a backup on the cloud, CSSB does not normally need to download the entire backup archive(s) to be restored. Instead, it can download certain pieces of the archive (known as *chunks*) and extract the data from those. This prevents the need to download multiple gigabytes or even terabytes of data just to restore one file.

Each chunk is a maximum of 10MB in size. At restore time, CSSB will grab only those chunks it needs to restore. Typically, this includes some number of chunks necessary to open the archive, such as headers and metadata plus the chunks of the archive that contain the data which was selected for restore. Selective restore of multiple files often increases the number of chunks required.

The necessary chunks are downloaded and automatically merged into a file. Then CSSB can open and extract the data from this file.

This process is automatic and largely invisible to the user. However, it's important to note that it is not uncommon for a selective restore to download tens or even hundreds of megabytes more than the size of the data selected for restore. Final download size depends on how many chunks CSSB needs to download to create a complete archive file on disk from which it can extract the data.

Review Your Restore Settings

Additional restore settings can be modified by clicking the See Advanced Options link.

Restore To

Most backup types allow restore to the *original location* or to an *alternate location*. Some application or database restores will have different options that replace the standard *Choose your restore options* field.

Restore Location

The *Restore Location* is the location where your data will be restored. You *must* choose a folder the first time you perform a restore for any backup set. Future restores will default to the same folder used by the previous restore.

You may change the folder from the *Restore* page at any time.

Download Location

When there are no backups on disk, or if the backups on disk cannot be accessed, the backup archive(s) will be downloaded from the cloud and stored in this folder. The disk(s) must have enough space to store the backup archive(s) and the data selected for restore.

Name Conflict Settings

This option controls what happens if a file already exists while a restore is in progress. There are four possible choices.

- **Overwrite Existing File:** The existing file will be overwritten by the file in the backup.
- Keep Existing File: The existing file will be kept. The file from the backup will not be restored.
- **Rename Existing File:** The existing file will be renamed by appending a timestamp to its file name. The restored file will be restored with its name intact.
- **Rename Restored File:** The restored file will be renamed by appending a timestamp to its file name. The existing file will keep its name intact.

Keep Downloaded Backup Runs

Backup archives that are downloaded for restore are automatically deleted from disk when the restore is complete. Enable this option to keep the backup archive on disk.

This option is primarily used to reduce download time if multiple restore operations must be run from the same backup.

The backup archive is stored in the Download Folder and must be deleted manually from disk to reclaim space.

Verify Integrity of Backup Runs

When enabled, the integrity of the backup archive will be scanned to ensure the archive is not corrupted or otherwise damaged.

Archive verification can take a very long time. You should only select this option if verifying the data integrity is more important to you than restoring all possible files as soon as possible.

Run Custom Script Before/After Restore

Custom scripts can be run before or after any restore. Please refer to our Knowledge Base article on <u>How to Use</u> <u>Batch Scripts with CSSB</u> for more information.

Encryption Options

If Private Key Encryption was used, special options will appear on the *Restore* page. Please refer to How to use encryption for more details on how to restore encrypted backups. Please refer to our Knowledge Base article on <u>Encryption</u> for more information.

Start My Restore

Click **Continue**. You will be prompted to confirm your choices. Click the **Start My Restore** button to begin the restore. Once the restore begins, the *Dashboard* will display the progress of the restore.

Restoring the Windows File System

Restores of the *Windows File System* are among the easiest and most flexible offered by CSSB. Files can be selected individually or in groups and restored to local disks, network drives, and alternate machines with few restrictions and no additional requirements.

Functionality

CSSB will restore the chosen files to the chosen location.

Additional Requirements

There are no additional requirements.

Restoring the Windows System State

The *Windows System State* is designed primarily for disaster recovery by restoring the registry, boot files, system files, Active Directory, and more. When used correctly in combination with a File System backup, a machine can be brought back to the <u>exact</u> state it was in at the time of backup.

An example walkthrough of a complete system recovery, including File System and System State, can be found in our Knowledge Base article on <u>Recovery of a Windows 7 Computer</u>.

Functionality

The entire contents of the Windows System State backup will be restored. Selective restore of individual System State components is not possible.

By default, System State will restore to the Original Location and Overwrite Existing files.

Additional Requirements

System State restores have additional requirements.

- The Windows version, including Service Packs, of the restore machine must match the original machine where the System State backup was taken.
 - For example, if the original machine was Windows Server 2003 with Service Pack 2, the machine accepting the restore must also be Windows Server 2003 with Service Pack 2.
 - Any variation will result in failure to restore.
- It is strongly recommended to restore the System State to identical hardware as the original machine.
 - Restore to similar hardware is usually possible but may result in errors or failure to restore.
 - The less similar the hardware to the original, the less likely it is that the System State restore will succeed.

System State restores to a Domain Controller with the Active Directory role can be very complex. Please refer to How to Restore System State on an Active Directory Domain Controller for full details.

Restoring a Microsoft SQL Server

Microsoft SQL Server backups can be restored to the original machine or to an alternate machine.

Additional Requirements

Microsoft SQL Server restores have many additional requirements, including some requirements unique to specific Restore Locations.

Requirements for All Microsoft SQL Server Restores

• Microsoft SQL Server must be installed on the system.

- Microsoft SQL Server must be started and healthy unless the *rebuild system databases* option is checked. Please see below for more details.
- Do not run backup and restore operations of an MS-SQL backup simultaneously.
- SQL 2005 restores of system databases (such as model, master, and msdb) will fail if other applications are actively connected to the MS-SQL server. Please disable any SQL query analyzers, the SQL Management Studio, and other similar programs before performing a restore of system databases.
- The SQL Server VSS Writer service must be running at the time of backup and recovery. Microsoft recommends that the SQL VSS Writer service be automatically started. MSDE writer is not enough for backup and recovery.
- The *amandabackup / CarboniteUser* user must have access to the SQL server. There are two ways to grant access:
 - Click the Allow Access button on the Backup page of any Microsoft SQL backup set
 - Add the user in SQL Server Management Studio:
 - Click **Security > Logins > Add New Login**. Add the *amandabackup / CarboniteUser* user account, then add it to the *sysadmin server* role.
- The log on user for the SQL Server service must have full permissions to the folder that was chosen for restore.
 - Locate this information in *Services.msc*. The user will be listed as the log on user for the SQL Server service that matches the instance(s) that are to be restored.
- System databases (such as model, master, and msdb) should be restored separately before restoring user databases.

Requirements for Restoring to an Alternate Machine

The *Restore a Copy of Database to Original or New Location* and *Restore to a New Location and Overwrite Original Database* options, discussed below, may both be used to restore to an alternate machine:

- The SQL Server instance name must be the same on the new machine as it was on the original machine. The restore will fail if the instance names do not match.
- Restore of system databases require that the SQL Server version exactly match between the new machine and the original machine. The restore will fail if there is a version mismatch.
 - This includes any restore that contains the "master", "model", and/or "msdb" databases, including restores in which the *Rebuild System Databases* option is enabled.

- Example: The model database of an SQL Server 2005 database cannot be restored to anything other than a SQL 2005 instance.
- Restore of user databases require that the SQL Server version on the new machine be the same as or more recent than the original machine.
 - Example: A user database from an SQL 2008 instance can be restored to another SQL 2008 instance or a SQL 2012 instance. It cannot be restored to a SQL 2005 instance.
- Restore of user databases require that the target machine the same (or more recent) version of the Windows operating system as the original.
 - Example: A SQL 2008 instance running on Windows Server 2003 can be restored to a SQL 2008 instance running on Windows Server 2003, 2008 R2, or 2012.
 - Example: A SQL 2008 instance running on Windows Server 2008 R2 cannot be restored to Windows Server 2003. It can be restored to Windows Server 2012.

System databases such as model, master, and msdb, should *only* be restored to the original machine, an identical server, or a new server following a bare metal restore using CSSB's Bare Metal Image backup type.

The Microsoft SQL Server may not start if system databases are restored to an entirely different server, because these databases contain configuration data concerning MSSQL itself. This includes restores where users select the *rebuild system databases* option.

Restoration of system databases to a non-identical server requires significant database administration knowledge and is outside of the scope of Carbonite Safe Server Backup.

Special Options

There are several special options to consider when restoring a Microsoft SQL Server.

Run DBCC CHECKDB After Restore

When selected, this option verifies the integrity of the database(s) after restoring. It is off by default.

Rebuild System Databases

This option is intended to be used following a bare metal restore. It may also be used in other situations where Microsoft SQL Server is installed but cannot be started.

The Microsoft SQL Server cannot be started after a bare metal restore because the system databases are not included in the bare metal recovery process. CSSB cannot restore system or user databases unless MSSQL is running.

Place a check mark next to *Rebuild System Databases* to rebuild the system databases during restore. This option will replace the existing system databases with the system databases from the backup. Once complete, CSSB will attempt to start the MSSQL server.

Once MSSQL starts, CSSB will restore the other databases selected for restore. Any databases that were selected for restore will be restored after the rebuild, automatically. There is no need to run a separate restore.

Please see <u>this Knowledge Base article</u> for more information.

Restore To

The *Restore To* options have been replaced for Microsoft SQL Server restores with the following options:

- Original Location
- Restore a Copy of Database to Original or New Location
- Restore to a New Location and Overwrite Original Database

Each Restore Location may have additional requirements beyond those found above. Each Restore Location option is designed to fill a specific purpose.

Restore To: Original Location

This option will restore the selected database to the location where it was originally located at the time of backup. There are no additional requirements.

If the database to be restored is currently attached to the SQL instance, and the current location of the database files is *different* from the time of backup, then CSSB will treat the current database location as the "original" location.

Restore To: Restore a Copy of Database to Original or New Location

This method allows a user to restore the selected database with a new name to either its original location or to a completely new location. This is like creating a copy of a database with a new name in a new location.

Information

- SQL recovery is performed during the restore.
- The database file names (.ldf & .mdf) will remain the same as they were before.

Additional Requirements

- System databases such as master, model, and msdb, cannot be restored using this method.
- To restore the database to the Original location, the Path field must be left blank.
- When restoring to the Original location using this method, the Original database must be deleted or detached from SQL before the restore begins.
 - If the Original database still exists, the restore will fail.
- Once a user selects on the Restore page, he cannot make any changes to the selection list unless he toggles between Restore Methods.

Procedure to Restore a Copy of a Database to its Original Location

In the following example, we describe a database named "Sales" that needs to be renamed to "SalesTeam" and restored to its original location.

- Go to the *Restore* page and select "Sales" database in the File Path view.
 - It is not necessary to select the database in all the full, differential, and/or incremental backup runs. If one selects the "Sales" database in any one backup run, CSSB will automatically select the "Sales" database from all other backup runs that are required for the restore operation.
- From the *Restore To* drop down, select **Restore a Copy of Database to Original or New Location** option.
- The Edit Database Name & Restore Path dialog box will appear.
 - Specify the new name ("SalesTeam") in *New Name* field.
 - Keep the *Path* field blank. This tells CSSB to restore the database to its original location.
 - Save the changes.
- (Optional) Select the *Run DBCC CHECKDB* check box if you wish to verify the logical and physical integrity of all objects within the specified database(s) after the restore completes.
- Click the **Restore** button.
- A confirmation box will appear. Click **OK** to restore or **Cancel** to cancel.
- After restoring completes, the "SalesTeam" database will appear in the SQL Management Studio.

Procedure to Restore a Copy of a Database to a New Location

In the following example, we describe how to make a copy of a database named "Marketing" that originally exists at *C:\Program Files\Microsoft SQL Server\MSSQL10.MSSQLSERVER\MSSQL\DATA* with a name "MarketingTeam" that will be created at *E:\Microsoft SQL Server\MSSQL10.MSSQLSERVER\MSSQL\DATA*.

- Go to the *Restore* page and select the "Marketing" database in the File Path view.
 - It is not necessary to select the database in all the full, differential, and/or incremental backup runs. If one selects the "Marketing" database in any one backup run, CSSB will automatically select the "Marketing" database from all other backup runs that are required for restore.
- From the *Restore To* drop down menu, select **Restore a Copy of Database to Original or New** Locationoption.
- The *Edit Database Name & Restore Path* dialog box will appear.
 - Input the new name ("MarketingTeam") in the *New Name* field.

- Click the *Path* field and choose a restore folder.
- Save the changes.
- (Optional) Select the *Run DBCC CHECKDB* check box if you wish to verify the logical and physical integrity of all the objects in the specified database(s) after the restore completes.
- Click on the **Restore** button.
- A confirmation box will appear. Click **OK** to begin the restore or **Cancel** to cancel.
- After the restore completes, both the "Marketing" & "MarketingTeam' databases will appear in the SQL Management Studio.

Restore To: Restore to a New Location and Overwrite Original Database

This method allows a user to move the selected database to a completely new location. The original database will be overwritten as part of the restore process.

This option may still be chosen if the original database is not present. The Restore to a New Location and Overwrite Original Database option will behave exactly like Restore a Copy of Database to Original or New Location in such a situation.

Information

- SQL recovery is performed during the restore.
- The database file names (.ldf & .mdf) remain the same as before.
- CSSB restores the database to the path specified by the user in the *Edit Restore Path* dialog box.
- Details about the restore procedure are logged by the SQL Server in the Windows Event Viewer.

Additional Requirements

- System databases like master, model, and msdb cannot be restored using this method.
- If the selected database already exists on the SQL server before the restore procedure is initiated, the database files from the original location will be deleted and restored to the new location.
- Once a user selects on the Restore page, he cannot make any changes to the selection list unless he toggles between Restore Methods.

Procedure to Restore to a New Location and Overwrite Original Database

In the following example, we describe a database called "Finance" that originally existed at C:\Program Files\Microsoft SQL Server\MSSQL10.MSSQLSERVER\MSSQL\DATA.

This database needs to be moved to a new location at *E*:*Microsoft SQL Server**MSSQL10.MSSQLSERVER**MSSQL**DATA*.

- Go to the *Restore* page and select the "Finance" database from within the File Path view.
 - It is not necessary to select the database in all the full, differential, and/or incremental backup runs. If one selects the "Finance" database in any one backup run, CSSB will automatically select "Finance" database from all other backup runs required for the restore.
- From the *Restore To* drop down menu, select the **Restore to a New Location and Overwrite Original Database** option.
- The *Edit Restore Path* dialog box will appear.
 - Click inside the *Path* field and choose a restore folder.
 - Save the changes.
- (Optional) Select the *Run DBCC CHECKDB* check box if you wish to verify the logical and physical integrity of all the objects in the specified database(s) after the restore completes.
- Click the **Restore** button.
- A confirmation box will appear. Click **OK** to restore or **Cancel** to cancel.

Database Ownership After Restore

This section does not apply to restores to the Original Location, as database ownership will not change.

The *amandabackup / CarboniteUser* user is used to initiate the restore operations for Microsoft SQL Server. It will thus become the new owner of the restored databases during restores to a different computer or different instance.

This is necessary for several reasons:

- It cannot be assumed that the user who previously owned the database exists during the restore process.
- The user performing the restore must have the necessary permissions to apply transaction log backups to the newly restored database.
- Likewise, the user performing the restore must have full and total access to the database, including ownership changes.

Since the *amandabackup / CarboniteUser* user is required be added as a Sysadmin, it will always satisfy these requirements.

After the restore, any system administrator can change the database ownership to any user. Please see this Microsoft Article for more information about changing database ownership: <u>Changing the Database Owner</u>

Restoring a Microsoft Exchange Server Database

Exchange databases can be restored to the same server or to an alternate server. Three types of recovery operations are allowed by Microsoft Exchange:

- Roll-forward
- Point in time
- Full restore

The state of the Microsoft Exchange server when the restore is started determines what type of recovery will be available. Please see this Microsoft documentation for details on Exchange recoveries.

All Exchange versions support restores to the Original location. In addition, you can restore Exchange 2007 backups to a Recovery Storage Group and Exchange 2010 or 2013 backups to a Recovery Database.

If you wish to restore an individual mailbox or message, please refer to Recover a deleted mailbox or a mailbox item below.

Additional Requirements

Microsoft Exchange Server restores have many additional requirements. Some requirements may vary between different versions of Exchange.

Requirements for All Exchange Restores

- The Microsoft Exchange Replication service must be started for Exchange 2010 and higher.
- The Exchange Server must be installed and running on the system.
- The following prerequisites must be installed for all versions of Exchange (except for Exchange 2003):
 - .NET 4.0 or higher
 - Powershell 2.0 or higher

Requirements for Exchange Restores to an Alternate Machine

- The Exchange version and service packs on the alternate machine must be the same as the original machine.
- Exchange must be installed with the same Organization and Administrative Group name as the original server.
- The storage groups and databases must already exist on the alternate server. They must also have the same names as the original storage groups or databases.
- Because you are restoring to an alternate "recovery server" that has a different set of log files, the signatures on the log files must match those of the original server.

- To ensure that the log file signatures match, either rename the *E0x.log* file located in the Transaction log directory or enable the **Do not mount the database** option while creating a Mailbox or Public folder store.
- The Volume Shadow Copy Service must be enabled.
 - In Windows 2003 Small Business Server edition, the Exchange Writer is disabled by default. Please follow the instructions in this <u>Microsoft knowledgebase article</u> to enable the Exchange Writer.
- The Exchange VSS Writer must be stable.
 - Run the command **vssadmin list writers** in the Windows command prompt to check that the state of the Exchange Writer.
 - If it is not in a *Stable* state, restart the *Microsoft Exchange Information Store* Service.

Additional Requirements for Selective Restores in Exchange 2003 and 2007

It is possible to selectively restore individual Public Folder Databases and Mailbox Databases in Exchange 2003 and 2007, but there are further requirements that must be met.

Individual databases can be restored without these additional requirements on Exchange 2010 and higher.

- Selective restore of Public Folder Databases and Mailbox Databases can only be performed to the Original location for Exchange 2003.
- Selective restore to the Original Location or a Recovery Storage Group is possible for Exchange 2007.
- The Database Files and the associated Logs must be selected on the restore page. They will be listed separately. You must select both.
- The *Delete existing transaction logs before running the restore* method (discussed below) is <u>not</u> allowed for selective restores to the original location in Exchange 2003 or 2007.
 - A *No Loss Restore Do not delete existing transaction logs* restore will be performed for all selective restores, even if **Delete existing transaction logs** is selected.

Special Options

There are several special options to consider when restoring a Microsoft Exchange Server.

Restore To

Microsoft Exchange Server has a unique set of restore options:

- Original Location
- Alternate Location

• Recovery Storage Group or Recovery Database

Each Restore Location may have requirements in addition to those listed above. Each Restore Location option is designed to fill a specific purpose.

Restore To: Original Location

If chosen, this will restore the selected database(s) to their original location. Restore to the Original location is most frequently used to fix a corrupted Exchange database or resolve issues with missing or damaged transaction logs.

Additional Requirements

- Any database that is to be restored must be in the **Dismounted** state.
 - All Mailbox Databases and Public Folder Databases within the target Storage Group must meet this requirement, even if you are only restoring a single database.
 - If one or more databases selected for restore are mounted, the restore will fail with the error *vss initialization failed*.
- The *This database can be overwritten by restore* option must be enabled via the Exchange System Manager (Exchange 2003) or Exchange Management Console (Exchange 2007 and higher).

Restore Method

You will be presented with two options when you restore to the Original Location:

No Loss Restore - Do Not Delete Existing Transaction Logs

- The existing transaction logs will not be deleted during the restore. Once the restore is complete, Exchange will perform a roll-forward recovery if all sequential transaction logs are found.
- Because Public Folder Databases participate in replication by design, the *No Loss Restore Do not delete existing transaction logs* method is not supported for any restores that include Public Folder Databases; the **Delete existing transaction logs before running the restore** method must be chosen for any such database.

Delete Existing Transaction Logs Before Running the Restore

- This is a "Point in time" recovery method.
- All transaction logs that are currently present in the *Log directory* of the target Storage Group(s) will be deleted at the beginning of the restore process. This includes transaction logs for Mailbox Database(s), Public Folder Database(s), and/or Storage Group(s).

Procedure to Restore Exchange Server Data to the Original Location

• Navigate to the *Restore* page and choose a Restore Point.

- By default, all databases will be selected. You may individually select a Mailbox Store Database or Public Folder Database & its associated Logs from Restore Select.
- Click the **Edit** button next to *Review your restore settings*.
- Select **Original Location** from the *Restore To* dropdown menu.
- Select **Overwrite Original** from the *name conflict settings* dropdown menu.
- Choose the Restore Method you wish to use.
- Review your selections, then click **Restore** to start the restore process.

Restore To: Alternate Location

When chosen, this option will restore the Exchange databases to a different Exchange server. Restore to alternate Exchange servers is usually used when the original server is no longer available.

Additional Requirements

- All Exchange-specific requirements must be met.
- Databases that you select for restore must be in the *Dismounted* state.
- For Exchange 2003 and 2007, all Mailbox Databases and Public Folder Databases within the target Storage Group must meet this requirement, even if a single database is being restored.
- The *This database can be overwritten by restore* option must be enabled through the Exchange System Manager (Exchange 2003) or Exchange Management Console (Exchange 2007 and higher).

Procedure to Restore Exchange Server Data to an Alternate Exchange Server

- Navigate to the *Restore* page and choose a Restore Point.
- By default, all databases will be selected. You may individually select a Mailbox Store Database or Public Folder Database & its associated Logs from Restore Select.
- Click the **Edit** button next to *Review your restore settings*.
- Select Alternate Exchange Server from the Restore To dropdown menu.
- Select **Overwrite Original** from the *name conflict settings* dropdown menu.
- Review your selections, then click **Restore** to start the restore process.

Restore To: Recovery Storage Group or Recovery Database

Microsoft Exchange Server allows restore of Exchange Mailbox Stores to a Recovery Storage Group in Exchange 2007 and to a Recovery Database in Exchange 2010 & 2013.

Recovery Storage Groups/Databases allow users to restore the Mailbox Store to a production Exchange Server without dismounting the existing Mailbox stores.

Only Exchange 2007 and up will support Recovery Storage Groups/Databases.

It is not possible to restore a Public Folder Database to a Recovery Storage Group/Database. This functionality is not supported by Exchange. Any attempt to do so will result in a failed restore with the error "Restore could not proceed as VSS initialization failed."

Further details about the failure can be found in the Windows Application Event Logs.

Additional Requirements

All Exchange-specific requirements must be met. There are additional requirements for restores to a Recovery Storage Group/Database:

- The Recovery Storage Group or Recovery Database must be created before the restore begins.
 - Use the Exchange Management Tool or the Exchange Management Shell to create the Recovery Storage Group/Database
- All the recovery databases in the Recovery Storage Group must be *dismounted*.
- All the recovery databases must have the "*This database can be overwritten by restore*" option enabled.
- The Recovery Storage Group or Recovery Database folder must be empty.

If you are restoring to a Recovery Storage Group/Database on an alternate machine:

- The name of the alternate machine must exactly match the name of the original machine.
- The recovery server must have the same Organization name, Storage Group name, and Mailbox Database name as the original server.

Procedure to Restore Exchange Server Data to an Alternate Exchange Server

- Navigate to the *Restore* page and choose a Restore Point.
- By default, all databases will be selected. You may individually select a Mailbox Store Database or Storage Group and its associated logs from *Restore Select*.
- Click the **Edit** button to review your restore settings.
- Select **Recovery Database** from the *Restore To* dropdown menu.
 - For Exchange 2007: enter the name of the Recovery Storage Group
 - For Exchange 2010 and 2013: enter the name of the Recovery Database

• Review your selections, then click **Restore** to start the restore process.

Recover a Deleted Mailbox or a Mailbox Item

CSSB now supports mailbox level backup and restore. For additional information about mailbox level backup, please refer to the following sections in the User Guide:

- Exchange Local Mailbox Backup
- Exchange Online hosted for Office 365 Backup

To restore mailbox items from an Exchange Local Mailbox backup or an Exchange Online Mailbox backup, please refer to the following Knowledge Base articles:

- <u>Restoring Microsoft Exchange Local Mailbox</u>
- <u>Restoring Microsoft Exchange Online hosted for Office 365</u>

For specific instructions on restoring individual mailboxes or items from an Exchange Database backup, please refer to one of our Knowledge Base articles below:

- Restoring mailbox items in Exchange 2007
- Restoring mailbox items in Exchange 2010
- <u>Restoring mailbox items in Exchange 2013</u>

Restoring a Microsoft SharePoint Server

CSSB can be used for content recovery, web application recovery, and disaster recovery of Microsoft SharePoint. Restores can be performed to the original system or an alternate system.

Restore Requirements for all SharePoint Restores

- SharePoint includes a Microsoft SQL Server component.
 - SharePoint includes a Microsoft SQL Server component. The MSSQL component must be running, unless the *rebuild system databases* option is checked. Please see below for more details.

Additional Requirements

There are additional requirements for all SharePoint restores.

Requirements for all SharePoint restore to the original machine

• All SharePoint databases must be in the *Normal* state prior to restore.

- State can be verified from the SQL Management Studio. The *Properties* menu for each database will display its current state.
- The following services must be started:
 - Windows SharePoint VSS Writer
 - Windows SharePoint Services Tracing
 - The applicable *OSearch* and *SPSearch VSS Writer* services must be enabled. The name of the controlling service depends on the version of SharePoint installed. Examples below:
 - For SharePoint 2010:
 - The SPSearch VSS Writer is controlled by the *SharePoint Foundation Search V4* service.
 - The OSearch VSS Writer is controlled by the *SharePoint Server Search 14* service.
 - For SharePoint 2007:
 - The SPSearch VSS Writer is controlled by the *Windows SharePoint Services Search* service.
 - The OSearch VSS Writer is controlled by the *Office SharePoint Server Search* service.

Requirements for SharePoint restore to an alternate machine

- The new machine must be running the same version of SharePoint with the same Service Packs and the same embedded SQL Server that the original machine was running.
- The hostname of the new machine must be the same as the original machine.
- The instance name of the new server must exactly match the instance name from the original server.
- SharePoint must be installed to the same location on the disk as when the backup was run.
- All new databases and log file locations must also match those from the original configuration.

Special Options

There are several special options to consider when restoring a Microsoft SharePoint Server.

Rebuild System Databases

This option is intended to be used following a bare metal restore.

All SharePoint installations include a Microsoft SQL Server component. The MSSQL component must be running to perform a SharePoint restore.

However, the Microsoft SQL Server component cannot be started after a bare metal restore because the system databases are not included in the bare metal recovery process.

Place a check mark next to *Rebuild System Databases* to rebuild the system databases during restore. This option will replace the existing system databases with the system databases from the backup. Once complete, CSSB will attempt to start the MSSQL server.

Once MSSQL starts, CSSB will automatically restore the remaining SharePoint information. There is no need to run multiple restores.

Please see <u>this Knowledge Base article</u> for more information.

Restore To

SharePoint databases can be restored to their original location or to an alternate location.

Please note that CSSB does not support Roll-forward restores for SharePoint. If a restore is targeted to the original location, any changes made to the database after the backup was taken will be lost.

Restore To: Original location

The following occurs during a restore to the Original location:

- The following SharePoint services are stopped before the restore begins:
 - Windows SharePoint Services Administration
 - Windows SharePoint Services Search
 - Windows SharePoint Services Timer
 - Office SharePoint Server Search
 - IS Admin Service
- The selected SharePoint database(s) and log files are restored to their original location.
 - Index search files will be restored, if all databases and logs within the backup are selected for restore.
 - Individual content databases can be selected for restore but index search files will not be restored.
- CSSB calls the SharePoint VSS writer which automatically detaches and then reattaches each database to the farm.
- The services which were stopped before the restore operation are restarted.

Restore To: Alternate Location

No services are stopped or started before a restore to an alternate location. Nor are the databases automatically attached.

Instead, the databases and log files are simply restored to disk in the given location. Please import them manually into SharePoint.

Restoring Hyper-V

CSSB supports the following types of restores:

- All virtual machines may be restored using *Restore All*.
- Individual virtual machines may be restored using *Restore Select*.
- The Initial Store may be restored using *Restore Select* on Windows Server 2008 R2 and Windows Server 2012 R2.
 - The Initial Store cannot be restored in Windows Server 2012.
- Files and folders within the backed up virtual machines can be restored.
 - Use the Files/Folders restore option to restore the virtual hard disks. These can be mounted to the file system and browsed for individual files and folders.
 - CSSB will offer to mount the drives automatically.

Restored virtual machines will be automatically imported into Hyper-V in most configurations. When restoring one or more virtual machines, all associated virtual hard disks will be restored.

Additional Requirements

Additional Requirements for Restoring Virtual Machines

CSSB cannot overwrite an active, running virtual machine when restoring to the Original Location. If you attempt to do so, the restore will be interrupted with the following message:

The guest VM that you are trying to restore appears to be in a running state. It will be turned off during the restore.

Are you sure you want to continue?

Choose **OK** to turn off the VM and continue the restore. Select **Cancel** to abort the restore process.

The above message will not appear if the name of the Virtual Machine has changed since the time the backup was taken. CSSB will proceed directly with the restore and overwrite the existing VM.

Additional Requirements for Restoring Files and Folders

CSSB will offer to automatically mount a restored virtual hard disk file once the restore is complete. It will also ask if you want the mounted VHD to be displayed in Windows Explorer after the restore.

- The operating system of the restore machine must be equal to or higher than the operating system of the machine where the backup was taken.
 - For example, a virtual hard disk that originated on a Windows Server 2012 system cannot be mounted to a Windows Server 2008 R2 system.
- If every possible drive letter is already in use, the VHD cannot be automatically mounted. There must be free, non-reserved drive letters available.
- The virtual hard disk must be using one of the following file systems to be automatically mounted.
 - FAT
 - FAT32
 - NTFS
 - ReFS, with some restrictions
 - ReFS disks can only be mounted on Windows Server 2012 and higher with the ReFS role enabled.
 - Additionally, the operating system version must match between the original system and the system performing the restore.
- Dynamic disks cannot be mounted.

Managing VHD Files After the Restore

You can manage your VHD files from within CSSB after the restore is complete. Simply right-click the Restore operation in the Report page. You will be presented with three options:

- Mount VHD: Select this option to mount a VHD file. It is subject to the same requirements shown above.
- Dismount VHD: Select this option to dismount a VHD file that is currently mounted.
- Delete VHD: Select this option to delete the VHD file from disk.

CSSB will not dismount the vhd files automatically. You must dismount via the Report page, or do so manually using <u>Disk Management</u> or <u>Powershell</u>.

Further information about mounting and dismounting VHD files can be found in this Knowledge Base article.

Restoring a MySQL Server
MySQL databases can be restored to the original location or as a .sql file on disk that can be manually imported into any compatible MySQL Server.

Additional Requirements

MySQL restores have additional requirements.

- The MySQL user specified on the *Backup* page must have the following privileges to restore the MySQL databases:
 - CREATE, DROP, INDEX, SHUTDOWN, INSERT, ALTER, UPDATE, TRIGGER, SUPER, REPLICATION CLIENT, CREATE VIEW
- The MySQL client utilities (*mysqldump* and *mysql*) must be installed, and the MySQL client version must be compatible with MySQL Server.
- The MySQL Server must be running at the time of restoration.

Restore Views

There are two ways to view databases for restore: **SQL Files** and **Databases**, each with its own benefits.

SQL Files

The *SQL Files* view is the default option for MySQL restores. This option is used when Restore All is selected and is the default view shown when Restore Select is chosen.

An SQL File Restore will always include all databases that were backed up. Selective restore is not possible with the SQL Files restore view.

An SQL File restore will create a .sql file on disk. This .sql file must be manually imported into any MySQL installation using MySQL tools or the command line.

Databases

The *Databases* view allows for individual databases to be selected for restore. A *Databases* restore will always restore the databases to their Original location and will import the databases into MySQL automatically.

The Databases view is only visible when *Restore Select* is chosen.

- Navigate to the *Restore* page and select a restore point.
- Click Restore Select.
- Change to the *Databases* view in the upper right.
- Select the databases to be restored.
- Click **Restore**.

Restoring Exchange Local Mailboxes

Any number of mailboxes can be selected for restore, including individual mailboxes.

Mailbox contents can be restored to the original server, an alternate server, an Exchange Online server, or to disk.

For all options except restore to disk, mailbox contents can be restored to a mailbox with the same name or a different name as the original.

Restores to disk can be done as .pst files (one for each mailbox) or as files (.eml, .png, etc) that correspond to each item within the mailboxes restored. For more information about restoring as files, please see <u>How to Use</u> <u>Restored Files after an Exchange Mailbox Restore to Disk</u>.

Additional Requirements

- An administrator account must be specified within CSSB. The username must be in the User Principal Name (UPN) or email format, such as UserName@Domain. For example, Admin@company.com and username@company.onmicrosoft.com are both in the correct format.
 - The Exchange Impersonation right must be granted to this administrator account.
 - This right can be granted to an account from the Admin page in the Office 365 portal.
- The Exchange Discovery Management role must be granted to this administrator account.
 - This role can be granted to an account from the Admin page in the Office 365 portal.
- When restoring to a local Exchange server, a server URL must be specified. The system performing the restore must be able to reach and resolve the server URL.
- When restoring to an Exchange Online account, the system performing the restore must be able to connect to the Office 365 account. Connectivity can be verified from any browser.
- Restore to an Alternate Mailbox is allowed with three exceptions:
 - An alternate mailbox cannot be specified for restores to disk. The files will always restore to a folder with the same name as the original mailbox.
 - An alternate mailbox is not allowed when "Restore All" is selected, even if the backup contains just one mailbox.
 - An alternate mailbox is not allowed when more than one mailbox is chosen in "Restore Select".
- When restoring to .pst files, Microsoft Outlook must be installed on the system.

Restoring Exchange Online hosted for Office 365

Any number of mailboxes can be selected for restore, including individual mailboxes.

Mailbox contents can be restored to the original server, an alternate server, to a local Exchange server, or to disk.

For all options except restore to disk, mailbox contents can be restored to a mailbox with the same name as the original or to an alternate mailbox with a different name.

Restores to disk can be done as .pst files (one for each mailbox) or as files (.eml, .png, etc) that correspond to each item within the mailboxes restored. For more information about restoring as files, please see <u>How to Use</u> <u>Restored Files after an Exchange Mailbox Restore to Disk</u>.

Additional Requirements

- An administrator account must be specified within CSSB. This user must have the Global Administrator role. The username must be in the User Principal Name (UPN) or email format, such as UserName@Domain. For example, Admin@company.com and username@company.onmicrosoft.com are both in the correct format.
 - The Exchange Impersonation right must be granted to this administrator account.
 - This right can be granted to an account from the Admin page in the Office 365 portal.
- The Exchange Discovery Management role must be granted to this administrator account.
 - This role can be granted to an account from the Admin page in the Office 365 portal.
- When restoring to a local Exchange server, a server URL must be specified. The system performing the restore must be able to reach and resolve the server URL.
- When restoring to an Exchange Online account, the system performing the restore must be able to connect to the Office 365 account. Connectivity can be verified from any browser.
- Restore to an Alternate Mailbox is allowed with three exceptions:
 - An alternate mailbox cannot be specified for restores to disk. The files will always restore to a folder with the same name as the original mailbox.
 - An alternate mailbox is not allowed when "Restore All" is selected, even if the backup contains just one mailbox.
 - An alternate mailbox is not allowed when more than one mailbox is chosen in "Restore Select".
- When restoring to .pst files, Microsoft Outlook must be installed on the system.

Restoring a MailStore Archive

MailStore archives can be restored to any system, even one where MailStore is not installed. However, a valid MailStore installation is required to access and manage the restored MailStore archives.

Functionality

CSSB will restore the MailStore archives to the chosen location on disk.

MailStore archives cannot be restored to their Original Location. An alternate location must be specified.

Once restore is complete, the MailStore archives can be managed via the MailStore application.

Additional Requirements

- MailStore archives cannot be restored to a folder where another MailStore archive exists. Please restore MailStore archives to an empty folder.
- MailStore archives can be restored to any system, even one where MailStore is not installed.

Restoring a Bare Metal Image

A Bare Metal Image backup can be restored using two methods:

- *Bare Metal Restore*: A Bare Metal Image backup can be restored to any computer by booting from the recovery media. This includes the ability to restore a physical machine to a virtual machine or a virtual machine to a physical machine. This is a total recovery option. Any data on the existing system, if such data exists, will be removed.
- *File/Folder Level Restore*: Files and folders can be restored from the Bare Metal Image backups. This is not a total recovery option.

Please remember that Exchange, Microsoft SQL Server, and SharePoint databases are backed up in separate Bare Metal Suite backup sets. If you perform a full Bare Metal Restore, you must restore these backup sets separately after the Bare Metal Restore is complete.

Note: CSSB cannot send an email notification upon success or failure of any Bare Metal Image restore. This includes both complete Bare Metal recovery and file/folder restores.

Windows Activation Following a Complete Bare Metal Restore

Windows licenses are often tied to a specific hardware GUID. Performing a complete Bare Metal Restore to different hardware may cause Windows throw errors that it is not activated or is not genuine. This behavior is expected, because the new system has a different hardware GUID than the original.

Self-help options exist for Windows Activation. Please see <u>this Microsoft Knowledge Base</u> article. You may also call Microsoft Support for assistance. Please visit <u>this Microsoft page</u> to find the phone number for your country.

Carbonite Support cannot assist with Windows activation.

Additional Requirements

• All restores require that the backup images be available in a disk location. External drives and network locations are ideal.

- Bare Metal Image backups cannot be restored directly from the cloud. If the backup images are not available on disk at all, they must be downloaded manually before the restore begins.
- If the backup images are available on disk, but that location is not accessible from the restore machine, you must copy the backup images on disk to a new location before the restore begins.
- There must be at least 2GB of memory on the system.
 - This requirement increases with both the number of files in the backup and with the number of incremental backups to be restored.
 - Restore will fail with *out of memory* errors if there is insufficient memory. Restore cannot proceed until more memory is added to the system.
- You may only perform one restore at a time.
- During a complete Bare Metal restore, the size of the hard drive(s) must be equal to or larger than the drives on the original system.
- During a complete Bare Metal restore, each disk involved in the restore must have the same sector size as the corresponding disk on the original system.
 - For example: If the original system had a disk with 512 bytes per sector, the new system must also have a disk with 512 bytes per sector.
 - Incompatible disks will not be shown (and cannot be selected) for restore in the recovery wizard.

For additional information about performing a Bare Metal Image restore, and steps to follow after a complete restore, please refer to <u>this Knowledge Base article</u>.

Disaster Recovery

Disaster Recovery refers to restoring the system and data of a partially or completely failed computer.

Planning for Disaster Recovery

Disaster recovery can be performed via a Bare Metal Image backup or by a combination of File System, System State, and various application backups.

Bare Metal Image (BMI) backups provide the fastest, easiest, and most comprehensive form of disaster recovery. For additional information, please refer to the Knowledge Base articles for <u>Creating a BMI backup</u> and <u>Restoring a BMI backup</u>.

Recovery via File System, System State, and application backups is significantly more involved. This form of disaster recovery requires that all relevant data be backed up. This typically requires several different backup sets of different backup types.

If you plan to recover using File System, System State, and application backups it is recommended that you simply back up everything:

- Create a *File System* backup set that contains all drives on the system.
- Create a *System State* backup set to get the system's registry, boot files, Active Directory, and more.
- Create one backup set for <u>each</u> database or application present on the system, such as Microsoft Exchange or Hyper-V.
- Ensure that a backup is taken of all data stored on the network, such as file shares or NAS devices.
 - CSSB can back up network storage using the *File System* backup type. Please refer to our Knowledge Base article on <u>How to Use a NAS Device with CSSB</u> for more information.

If everything cannot be backed up for some reason, the following is the minimum required for disaster recovery:

- A *File System* backup set that includes:
 - The entire system drive.
 - On most Windows system, C: is the system drive.
 - Temporary Files can be excluded.
 - Windows/system files can be excluded.
 - Database or application installation directories, if not on the system drive.
 - Any database or application that needs to be restored must have all its files on disk backed up in addition to the databases themselves.
 - Database files, such as .mdf files for Microsoft SQL Server, that are backed up separately as part of a *Database* or *Application* backup can be excluded.
 - User data that is not on the system drive.
- A System State backup set.
- A backup set for each type of *Database* or *Application*, such as Microsoft Exchange or Hyper-V.

Performing Disaster Recovery

Bare Metal Image backups provide the fastest, easiest, and most comprehensive form of disaster recovery. For additional information, please refer to the Knowledge Base articles for <u>Creating a BMI backup</u> and <u>Restoring a BMI backup</u>.

For Disaster Recovery that involves File System, System State, and other application backup sets, please review the process below.

It is recommended to use identical hardware to ensure that the System State backups restore correctly. The greater the difference in hardware, the more likely that the System State restore will encounter problems. These problems can range from failed restores to a complete inability to boot the system after the restore is complete. Systems that are fundamentally different, especially with regards to storage devices, are significantly more likely to encounter a problem.

The following is a high-level overview of the disaster recovery process using File System, System State, and application backup sets. The details may vary based on the type of data you are trying to restore.

- Install the version of Windows that was on the original system, including Service Packs.
 - Ensure that the new system has the exact same hard drive partitions, Windows installation directory, and Host Name as the original server.
 - Do not place the system in a Windows Domain or Workgroup.
- Log into the machine as an Administrator.
- Install CSSB and import your account's cloud certificate.
- Import existing backup sets and restart CSSB when it is complete.
- Choose the *File System* backup set that contains your system drive.
- Go to the *Restore* page.
- Choose your restore point.
- Choose to restore to the Original Location and Overwrite Existing files.
- Begin the restore.
 - Restore of some system files may fail because the system is in use. This is normal and should be expected.
- Restore the File System backup set that houses your application installation directories (if they exist and were separate from the System Drive backup set).
 - Choose to restore to the **Original Location** with **Overwrite Existing**.
- Restore the *System State* backup to the **Original Location** with **Overwrite Existing**.
- Reboot the system after the System State restore is complete.
 - Do not reboot until after the System State restore is complete. The Windows installation may become corrupted if the system is rebooted after the File System restore is complete but before the System State restore is complete.

- If a reboot is performed at the wrong time, it is likely that the system will need to be formatted and the Disaster Recovery process restarted from the beginning.
- Once the server reboots, check to ensure that all database servers and applications are installed and in the running state (if they exist). Repair if necessary.
- Restore the Database or Application backups (if they exist).

An example walkthrough of a complete system recovery, including File System and System State, can be found in our Knowledge Base article on <u>Recovery of a Windows 7 Computer</u>.

Monitor Backups

The *Dashboard* displays the status of backups, restores, uploads and downloads. The most recent operation is displayed.

Visit the Backup Details page for a complete history and fine control over individual backup runs.

All operations can be cancelled. Some can be paused and resumed, as shown in the following chart:

Operation	Cance	elPaus	eResume
Backup to Cloue	dYes	Yes	Yes
Backup to Disk	Yes	No	No
Upload to Cloue	dYes	Yes	Yes
Download	Yes	No	No
Restore	Yes	No	No

Canceling an upload will also cancel all queued uploads in the same backup set.

When the **Resume** button on the *Backup Details* page is clicked, CSSB will resume all uploads for the current backup set that are currently paused or failed. To resume one specific job, locate it under the *Active Backup Cycles* section on the *Backup Details* page.

Upload speeds are shown on the *Dashboard*. The current speed and the average speed are displayed in the details column.

The Backup Details Page

The *Backup Details* page displays information about the status of your backup, the amount of data backed up locally and to the cloud, the date and time of your most recent backup, detailed information about your backup runs, and the history of the restore and deleted backup runs.

Reports and Backup/Restore History

You can perform the following actions on the *Backup Details* page:

- *Backup Now* You can instruct CSSB to perform a full, incremental, or differential backup of any modified data by clicking the **Backup Now** link. You will have the option of backing up to the following locations:
 - Backup to disk and cloud
 - Backup to disk
 - Back up to cloud
 - Upload backups from disk to cloud
- *Run Reports* Selecting this option will allow you to run several reports displaying a summary of your backup and/or restore activity. The report(s) will be exported into a Comma Separated Values (CSV) file. Some of the available reports are as follows:
 - Summary Report This report will display a summary of all activity (backup and restore). It will list the backup set name, the elapsed time for all backup runs, the amount of data uploaded, and other relevant information.
 - Backup Report This report will display information for all backup operations to the local disk.
 - Upload Report This report will display information for all upload operations to the cloud.
 - *Create Custom Report* This option allows you to create a customized report. Follow these steps below:
 - 1. Within the *Define Report Template* window, specify the template type by selecting the radio button for either **Backup Report** or **Restore Report**.
 - 2. In the *Template Name* field, type a name for your new template.
 - 3. Select the columns you want to include in the template view by placing a checkmark in the box next to their name.
 - 4. Click **Save Template** to add this new template.
 - 5. This newly created template will appear in the *Run Reports* drop down menu.
- *All Actions* Selecting this option will allow you to view detailed information about specific backup runs/cycles. After placing a checkmark next to a backup cycle, the following options will be displayed:

- Delete Backup Run This option will allow you to delete the selected backup cycle locally, in the cloud or both locally and in the cloud.
- View Details This option will display detailed information about the backup run, such as backup host name (server name), backup folder location, whether encryption and compression are enabled, total backup size, cloud location and other pertinent information.
- Begin Upload This option will allow you to upload data from the disk to the cloud.
- Pause Upload This option will be visible if data is being uploaded to the cloud.
- Resume Upload This option will be visible if the upload of data to the cloud was paused.
- Update Retention Policy This option will allow you to change your retention settings for local and cloud backups.
- Verify Backup Data This option will allow you to check the integrity of your backup data.

The Backup Details page will also display the following information:

- *Restore History* A list of all the restore operations will be displayed in this section.
- Backup History A list of all deleted backup runs will be displayed in this section.

The Advanced Page

The *Advanced* page displays information relating to settings associated with your backup and restore. On that page, you can also view information such as your software version number or get help by remotely connecting to an agent. Each section on that page contains additional options to help administrate backups.

Tools

The Tools section contains options related directly to your backup sets.

Check Cloud Connection

This option performs a quick test to see if the system can connect to the cloud.

Check Dependencies

Exchange backups have additional dependencies above and beyond those required for standard CSSB operation. This tool checks if those dependencies are installed. It also displays the version of the Java Runtime Environment installed on the system.

Delete all Backups Finished Before [date]

This option is the best way to delete backups performed before a specific date. It can also be used to delete data that was uploaded from other machines on your account, even if those machines are no longer in service.

Enable/Disable Automatic Upgrade

This option will allow you to enable automatic upgrades for Carbonite Safe Server Backup. This will ensure you are always running the latest version of the product.

Import Cloud Certificate

Use this option to import a cloud certificate at any time.

Import Existing Backup Sets

CSSB stores special metadata for every backup run. This metadata is known as the *Backup Catalog*. The metadata keeps track of when a backup was taken, what is inside each backup, the order in which incremental backups should be restored, and more. A restore cannot proceed without the catalog information.

Using this tool is the first step when restoring to a new machine. Please refer to our Knowledge Base article on <u>Importing Existing Backup Sets</u> for more information.

Update carboniteuser Password

This option allows you to change the password stored for the CarboniteUser user.

Please refer to our Knowledge Base article on Password for more information.

Global Settings

The *Global Settings* section contains options for configuring proxy settings, setting default locations for backup and restore files, and setting a time for the enforcement of your retention policy.

Data Transferring and Networking

This option allows you to configure proxy server settings such as specifying backup and restore ports and specifying the number of threads (connections to the cloud) used by CSSB when uploading and downloading data to and from the cloud.

Global Folders

This option allows you to set default locations for temporary files, backup files, downloaded files and restored files.

Retention Policy Enforcement

This option allows you to change the time that your retention policy is enforced.

Help and Support

Need help? Have questions? Don't worry! There is a wealth of information at your disposal in the <u>Carbonite Safe</u> <u>Server Backup Knowledge Base</u>. All our documentation is contained within and is frequently updated.

If you hit a snag during setup, check the <u>Getting Started</u> section of this User Guide for some helpful links.

If you get an error in Carbonite Safe Server Backup, search for it in the <u>Knowledge Base</u>. Articles are added and updated frequently.

Change Log Level

Selecting this option is a helpful step to debug issues with the product. Useful information will be logged for troubleshooting purposes.

Connect to Agent

While on a live interaction with one of our Customer Care agents, selecting this option will allow you to directly connect with them. The agent will remotely connect to your computer and assist with any issues you might be experiencing with our product.

Restarting Background Service

This option restarts the two background services: *Carbonite Server Cloud Controller* and *Carbonite Server Backup Controller*. These services must be restarted after certain advanced configuration changes have been performed.

Send Logs

Carbonite Customer Care may request logs from your system if more technical information is required to accurately troubleshoot your issue. This can be done by clicking this option. Please refer to our Knowledge Base article on <u>Collecting Log Files for Troubleshooting</u> for more information.

About Carbonite Safe Server Backup

This option will display the version and build number of your software.